Board of Management

Monday 6 October 2025 at 4.00pm

Abercorn 1, Paisley Campus

Agenda

No.	Item	Committee Discussion	Public/ Restricted	Decision	Paper / Verbal	Lead	Page no.
	Board Administration						
1	Welcome & Apologies					Chair	
2	Declaration of Interest					Chair	
3	.1 Minute of Meeting held on 22 June 25 .2 Actions & Matters Arising		Public	Approve	Papers	Chair	1 10
	Main Items for Discussion						
4	.1 Student Association Report .2 Student Association Constitution – Additional Information Pack –	SEQEC SEQEC (2-11)	Public	Review Approve	Paper	Stud Pres	11
5	.1 Principal / Chief Executive's Report Appendix - Additional Information Pack .2 WCS Connect	- (12-26)	Restricted	Review	Paper	AC	15 24
6	Chair's Report	-	Public	Note	Paper	WH	28
7	Performance & KPI Reporting	CDC/ARC	Restricted	Discuss	Paper	ARP/ NC	30
	Enhancing Learner Experience						
8	Tertiary Quality Education Framework	SEQEC	Restricted		Paper	ARP	39
9	Infrastructure Plan 25/26	CDC	Restricted		Paper	MD	42
10	CIVICA Update	CDC/ARC	Restricted	Discuss	Paper	NC	51
11	SOFT Update	CDC/ARC	Restricted		Paper	JR	55
12	HR&OD Annual Report	CDC	Public	Approve	Paper	JR	59
	Finance & Risk						
13	Finance Update / Year End Position	CDC	Restricted	Discuss	Paper	MD	74
14	Risk Register	All	Restricted	Discuss	Paper	NC	88
	Policies						
15	Board Observers Policy	-	Public	Approve	Paper	SM	93
16	Financial Regulations Full Policy – Additional Info Pack	CDC (27-116)	Public	Approve	Paper	MD	100
17	Risk Management Framework Full Policy – Additional Info Pack	ARC/CDC (117-141)	Public	Approve	Paper	NC	101
18	Public Interest Disclosure Full Policy – Additional Info Pack	ARC/CDC (142-156)	Public	Approve	Paper	JR	103
19	Hospitality & Gifts Policy Full Policy – Additional Info Pack	ARC (157-174)	Public	Note	Paper	NC	104

Review – to be examined and discussed, no decision required
Discuss – invites input or dialogue, not necessarily action
Inform – to inform Board, not to deliberate
Note – making board aware, no discussion expected.

WEST COLLEGE SCOTLAND

Board of Management

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	Governance						
20	Draft Annual Report Year End 31 July 2025 Full Report – Additional Info Pack	ARC/CDC (175-213)	Restricted	Discuss	Paper	MD	106
21	Nominations	-	Restricted	Approve	To Follow	Chair	
22	Governance Update .1 Board Member ROI Summary .2 Code of Conduct for Board Members .3 Articles of Governance .4 Standing Orders .5 Scheme of Delegation 22.2 – 22.5 – Additional Info Pack	- (214-228) (229-236) (237-245) (246-253)	 Public Public Public Public Public	 Agree Approve Approve Approve Approve	Papers	Chair / SM	108
23	Committee Remits: .1 Audit & Risk (254-258) .2 Corporate Development (259-262) .3 Student Experience & Quality Enhancement (263-266) .4 Nominations (267-268) .5 Remuneration (269-270) All Remits – Additional Info Pack	 ARC CDC SEQEC Noms Rem	Public once approved	Approve	Papers	Chairs	
24	Committee Chair Updates: .1 Student Experience & Quality Enhancement – 10 Sept 2025 .2 Audit & Risk – 16 Sept 2025 .3 Corporate Development – 22 Sept 25	-	Public	Review	Paper To Follow To Follow	GH RL HC	117
25	Board Development Action Plan Progress	-	Restricted	Note	Paper	Chair	124
	Items For Information Additional Info Pack						
26	2024/2025 Legislative Compliance Report	ARC/CDC (271-281)	Restricted	Info	Paper	MD	
27	Internal Audit Annual Report 24/25	ARC (282-296)	Restricted	Info	Paper	NC	
28	Committee Draft minutes .1 SEQEC– 10 September 2025 .2 Audit & Risk – 16September 2025 .3 Corporate Development – 22Sept 25	- (297-303)	Public once approved	Note Note Note	Paper To Follow To Follow	GH RL HC	
29	Schedule of Business	(303-304)	Public	Note	Paper	SM	
30	Any Other Business						
31	Date of Next Meeting: Monday 15 December 2025, 4pm – Cunard Suite, Clydebank Campus						

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