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# Schools Senior Phase Programmes - S5 & S6

PAISLEY CAMPUS 2024-25



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Version: 170124LC

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# West College Scotland

## Schools Vocational Programmes

Welcome to West College Scotland's Senior Phase Programme; we are delighted that you are considering coming to study at our College.



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If you are unsure what you want to do when you leave school then read on...

The courses we offer are ideal if you want to explore subjects and possible career choices which you may not have had the opportunity to study at school. Our courses are designed to give you a whole new learning experience which is different from your school learning. We aim to help you develop new skills relevant to future employment in the wider world and give you the opportunity to progress to further or higher education, so that you achieve your ambitions.

We look forward to welcoming you to West College Scotland.





# West College Scotland

## Foundation Apprenticeships

### Learn the skills you need for the future, while you're still at school

What is a Foundation Apprenticeship?

A Foundation Apprenticeship is an SCQF Level 6 qualification. You can sit a Foundation Apprenticeship over two years, starting in 5th year or a shorter duration course starting in 5th or 6th year alongside your Highers and National 5s.

The difference is, you spend time away from school, at college and with an employer. So you get real, practical work experience.

- ▶ **Get a qualification that employers recognise and the skills you need to start a career in that industry**
- ▶ **Open up your options after school**
- ▶ **You get to work on real projects with an employer. Some of Scotland's biggest, best known organisations are involved, including Barclays, Network Rail and the NHS**
- ▶ **It's a chance to try a career out – so you can decide if it's right for you**

### Where could a Foundation Apprenticeship take you?

#### **Straight to Work**

An FA gives you skills employers want – like timekeeping, problem solving, communication and teamwork.

You'll have connections with employers, work experience and qualifications recognised by industry.

All this looks great on your CV.

#### **A Modern Apprenticeship**

In the same subject: You could complete your MA quicker because you'll have completed some elements of the MA during the FA.

In another subject: You'll already have the experience of learning on the job. That looks good to employers who are recruiting MAs.

### **A Graduate Level Apprenticeship**

You'll have the experience of learning through work – so you're ready to do it at a higher level.

With a GLA, you can take your studies further, even up to Master's Degree level. All while you have a job.

### **College or University**

Foundation Apprenticeships are recognised by many Scottish universities and colleges

# CAR MECHANICS

## Course Outline

This course will allow you to gain experience in the Motor Vehicle Repair Industry. You will gain experience working on real cars and rigs in a workshop environment. Continual assessment will take place throughout the course, to make sure your skills are being fully developed. This course will increase your chance of employment in vehicle repair industry.

## Entry Level Recommended

Working towards 3 National 5 subjects including Maths.

## Course Content

- ◆ The Garage
- ◆ The Technician
- ◆ The Car
- ◆ Vehicle Modifications

## Progression

- ◆ College
- ◆ Modern Apprenticeship

## Interview

A successful interview with college staff will be required before a place is offered on the course.

## Key Facts



### Location

Paisley Campus

### Level

SCQF Level 4

### Day

Wednesday/Friday

### Time

1.45pm – 4.00pm

# ACCOUNTANCY FOUNDATION APPRENTICESHIP

## Course Outline

The Foundation Apprenticeship in Accountancy is ideally for pupils in S6 and takes 1 years to complete. The aim of the Foundation Apprenticeship Accounting course is to help you understand and use financial information. You will learn how to record and analyse financial accounting and bookkeeping. The Foundation Apprenticeship in Accountancy includes the professional qualification of Association of Accounting Technicians, a Level 2 Certificate in Bookkeeping. This qualification allows for easy transition onto the MA or the GA in Accountancy. Previous successful learners have gone to employment with organisations such as KPMG and Morgan Stanley, or continued to study progressing onto HNC Accounting or Finance Degree programmes.

## Entry Level Recommended

- ✔ Achieved National 5 Maths and English at grade A or B
- ✔ National 5 Business Studies will be advantageous
- ✔ Working at Higher level
- ✔ There may be an element of independent online learning required

## Course Content

- ✔ Preparing Management Accounting Information
- ✔ Analysing Accounting Information
- ✔ Preparing Financial Accounting Information
- ✔ Recording Transactions in the Ledger OR Professional Ethics for Accountants
- ✔ AAT exams:  
Introduction to Book-keeping  
Principles of Book-keeping Controls  
Work Based Challenge Unit

## Key Facts



### Location

Paisley campus

### Level

SCQF Level 6

### Day

Tuesday/Wednesday/Thursday

### Time

1.30pm – 4.00pm

## Progression

- ✔ HNC/D Accounting
- ✔ Modern Apprenticeship in Accounting
- ✔ University / Finance Degree programmes

An application and personal statement will be required.





# HNC BUSINESS

## Course Outline

The HNC Business award is designed to offer those who have completed their Higher in Business (or related subject) or who have a general interest in Business, the opportunity to progress to the next academic level.

## Entry Level Recommended

Must already have one Higher (Grade C and above) or a minimum of 5 subject passes at Intermediate 2 or Nat 5 level (minimum grade of 3 A's & 2 B's) which must include Business or Modern Studies & English.

## Course Content

10 Mandatory SQA Credits:

- Managing People & Organisations
- Marketing: An Introduction
- Economic Issues: An Introduction
- Business Accounting
- Business Communication
- IT in Business Spreadsheets
- IT Applications Software
- Graded Unit

Optional Credits (2 further credits)

Depending on numbers in class, a variety of options may be offered including Law, Marketing or Human Resources.

## Progression

- HND Business
- University

## Interview

A successful interview with college staff will be required before a place is offered on the course.

## Key Facts



### Location

Paisley Campus

### Level

SCQF Level 7

### Day

Monday/Tuesday/Wednesday

### Time

9.00am – 4.00pm

# CMI LEVEL 6 INTRODUCTION TO FIRST LINE MANAGEMENT (CERTIFICATE)

## Course Outline

The Chartered Management Institute (CMI) offer qualifications from SCQF Level 6 up to SCQF Level 11. These qualifications have been designed in collaboration with employers and are proven to boost earning potential. The CMI qualifications enable management delegates to progress following a series of leadership education pathways.

## Entry Level Recommended

One Higher at Grade C or above - or a minimum of 5 subject passes at National 5 level which must include English and one other relevant subject.

## Course Content

(13 credits minimum)

- 🔹 **S6018v1 Corporate social responsibility (6 credits)**
- 🔹 **S6017v1 Introduction to first line management (6 credits)**
- 🔹 **S6010v1 Being a leader (6 credits)**

## Progression

SCQF Level 6: Successful completion of the CMI Introduction to First Line Management Certificate provides an opportunity to progress to the CMI SCQF Level 6 Diploma in First Line Management (37 credits)

SCQF Level 8: Those who have work experience and who are successful in achieving their CMI SCQF Level 6 Certificate in First Line Management may be able to progress to a foundation degree level programme - CMI SCQF Level 8 Management and Leadership.

Progression to HND Business.

## Key Facts



### Location

Paisley Campus

### Level

SCQF Level 6

### Day

Wednesday/Friday

### Time

1:00pm - 4:00pm

# COMPUTER GAMES DEVELOPMENT

## Course Outline

The National Progression Award (NPA) in Computer Games Development provides an opportunity for you to develop your knowledge and understanding of games design and games programming. This is an intensive course and requires you to be self-motivated, enthusiastic and prepared to study out with college. You will be working in labs that are equipped with the latest games software and hardware that will foster an atmosphere conducive to creative games development.

## Entry Level Recommended

You must have:

- 3 passes at National 4, 1 of which should be Maths
- Due to the competitive nature of this sector, it helps if you demonstrate a real passion for gaming and you will be asked to provide a short personal statement on why you want to attend college

## Course Content

National Progression Award in Computer Games Development SCQF Level 5:

- Computer Games Design
- Computer Games Media Assets
- Computer Games Development

## Progression

You will have the opportunity to progress to studying the NC in Computer Games Development. If you have Higher Maths progression to the HNC/D in Computer Games Development is encouraged.

You might go on to do:

- A full time higher education course, such as a Higher National Certificate (HNC), Higher National Diploma (HND) or degree, in the computer games industry, computer games (Design), programmer, or related area of study. The level you might enter would depend on the level and relevance of your other qualifications
- A career in graphic design or as a games tester

## Key Facts



### Location

Paisley Campus

### Level

SCQF Level 5

### Day

Tuesday and Thursday

### Time

1:45pm - 4:00pm

# INTRODUCTION TO MIDWIFERY AND CHILDREN'S NURSING

## Course Outline

Would you like to work in the Midwifery and Children's Nursing profession?

This introductory course will allow you to examine a career in midwifery or child nursing. The course consists of theory and practical sessions within the college, carrying out basic nursing skills such as bathing and feeding babies, care planning, communication skills.

You will also explore how to care for infants and children and the responsibilities and values of a health care professional will be addressed.

## Entry Level Recommended

Working towards National 5 units.

## Course Content

- ◆ Introduction to Midwifery
- ◆ Child Development
- ◆ Care and Feeding of Children
- ◆ Values and Principles

## Progression

Can progress on to Level 5 Child, Health and Social Care or Entry to Early Education and Childcare.

## Key Facts



### Location

Paisley Campus

### Level

SCQF Level 5

### Day

Tuesday / Thursday

### Time

1.45-4.00pm



# SKILLS FOR WORK EARLY LEARNING AND CHILDCARE

## Course Outline

You will study a National 5 level programme that will allow you to further develop your knowledge and understanding of child development and children's health, how to care for and feed children, the importance of play in children's development. You will also be given an opportunity to visit a nursery setting in order to gain some practical experience of working with children. This will be a supervised session/s therefore negating the need for a PVG check.

## Entry Level Recommended

Achieved National 4s Working towards National 5s, including English at NAT 5.

## Course Content

### Mandatory Units

- Development and Wellbeing of Children and Young People
- Play in Early Learning and Childcare
- Working in Early Learning and Childcare

### Optional unit

- Care and Feeding of Children and Young People

Please note no placements are offered on this course and all demonstrations and interactions are simulated to create a realistic environment.

Visits to local nurseries are part of your course.

A Personal statement and informal interview are required, and entry levels require to be met.

## Progression

- NC Childhood Practice
- NC Child Health and Social Care
- NC Social Care

## Key Facts



### Location

Paisley Campus

### Level

SCQF Level 5

### Day

Tuesday/Thursday

### Time

1:45pm - 4:00pm

# HIGHER CHILDCARE AND DEVELOPMENT

## Course Outline

The course would be suitable if you are considering a career in Primary Teaching or Childhood Practice.

It enables you to understand child development from pre-birth to 16 and the roles and responsibilities of those who contribute to the development of children and young people.

You will gain skills, knowledge and understanding that help you to contribute to the development of children in personal and professional contexts.

The main aims of the course are to:

- understand child development and the factors that influence it from pre-birth to 16
- understand theories of development and the way these are applied to working with children and young people
- develop awareness of initiatives and/or strategies used to inform current childhood practice

- develop awareness of current services for children and young people
- understand the role and responsibilities of professionals and others in contributing to the development of children and young people
- develop skills of investigating, analysing, evaluating and presenting information

## Entry Requirements

S6 – You must have achieved Higher English

S5 – May be considered on teacher recommendation and must be working towards Higher English

## Course Content

- Child Development
- Child Development Theory
- Services for Children and Young People
- SQA Assessed External Project and Exam

## Key Facts



### Location

Paisley

### Level

SCQF Level 6

### Day

Tuesday and Thursday

### Time

1:45-4:00pm

## Progression

On completion of this Higher students will be guaranteed an interview to study Childhood Practice practitioner award at West College Scotland or may also use this course to support an application for a primary school teaching qualification.

## Interview

Yes



# HIGHER PSYCHOLOGY

## Course Outline

The course provides you with the opportunity to enhance your knowledge and understanding of human psychology.

This is achieved by studying a variety of topics that will help you understand the human mind and behaviour from a scientific perspective. There are currently two units on the Higher Psychology course; Social Behaviour and Individual Differences.

In the Social Behaviour unit, you will study the mandatory topics of conformity, compliance, and obedience before moving on to study the optional topics of prejudice and aggression. For the Individual Differences unit, you will study the mandatory topics of sleep and dreams before moving on to study the optional topics of depression and memory. The course also consists of a Research Investigation which involves selecting a suitable topic for research before designing and conducting that research in collaboration with other class members. Research Investigations are individually written before being submitted for external marking. There is a final exam.

## Entry Level Recommended

- ✓ S6 Pupils
- ✓ Achieved Higher English

## Course Content

- ✓ Individual Behaviour
- ✓ Social Behaviour

In addition to these units, students will complete a Research Investigation and keep a logbook to record progress. The Research Investigation is worth 40 marks and contributes 33% towards the final grade.

The remaining 66% of the final grade comes from the end of course external exam, which assesses your knowledge and understanding of the course content

## Progression

- ✓ HNC in Social Sciences
- ✓ HNC Counselling
- ✓ University

## Interview

You may be required to attend an interview for this course.

## Key Facts



### Location

Paisley Campus

### Level

SCQF Level 6

### Day

Tuesday/Thursday or Wednesday/Friday

### Time

1.45pm – 4.00pm



# NPA CRIMINOLOGY

## Course Outline

Criminology is the scientific study of crime, including its causes, responses by the criminal justice system, and methods of prevention. It is one of the fastest growing academic subjects in Scotland and the UK.

This National Progression Award (NPA) is designed to introduce you - at SCQF Level 5 - to a selection of topics and areas of debates that inform contemporary ideas of crime and justice.

## Entry Level Recommended

Pupils should have Nat 5 English and have a keen interest in the subject

## Course Content

- Crime in the Community
- Criminology: Crime Scenes
- Modern Studies: Social Issues.
- Introductory unit to Forensic Science

## Progression

In combination with relevant school qualification you have the opportunity to progress to an NPA at Level 6 and then PDAs at SCQF levels 7 and 8.

This award may also lead to employment in a related field of work. You will gain practical skills required by employers, as well as opening the door to opportunities existing in roles in business, finance, the commercial or public sector and the Police. You will gain skills such as communication, time management and the ability to work with others, which are fundamental to employment prospects.

## Key Facts



### Location

Paisley Campus

### Level

SCQF Level 5

### Day

Wednesday & Friday

### Time

1:45pm - 4:00pm

# HUMAN BODY STRUCTURE AND FUNCTION

## Course Outline

Human Body Structure and Function SCQF Level 8 units offers you the opportunity to extend your knowledge and develop an understanding of selected body systems and how the human body co-ordinates these systems to maintain homeostasis. In studying these systems, you will also discover what happens when things go wrong, covering conditions as diverse as hyperthyroidism, gigantism and coronary heart disease.

## Entry Level Recommended

S6 Only.  
You must have;

- ▶ **Biology or Human Biology Higher or be working towards Advanced Higher**
- ▶ **You should have a genuine interest in human anatomy & physiology**

## Course Content

Please note you will be studying an SQA double credit unit at SCQF level 8, this is not a Group Award:

This course covers topics including:

- ▶ **Structure & function of the skeletal system**
- ▶ **Function of the blood and heart**
- ▶ **Structure and function of respiratory system**
- ▶ **Structure and function of urinary system**
- ▶ **Structure and function of digestive system**
- ▶ **Hormonal and electrical signalling**
- ▶ **Practical laboratory experiments**

## Progression

The unit would be an ideal progression route to university programmes in medicine and dentistry, as well as to biology based degree routes. Data handling, problem solving and experimental techniques are all developed alongside expanding knowledge on anatomy and physiology.

## Key Facts



### Location

Paisley Campus

### Level

SCQF Level 8

### Day

Tuesday

### Time

1:45pm - 4:00pm



# SFW ENGINEERING

## Course Outline

In this course, you will study four units, where you will be introduced to mechanical and electrical/electronic engineering processes, tools, technologies and skills within a practical workshop environment to prepare you for college or the workplace. As a predominantly practical course most assessment is practical with some written and there are no formal exams.

## Entry Level Recommended

Achieved Nat 4 Math and English at Grade C or above and working towards Nat 5.

## Course Content

- Mechanical & Fabrication
- Design Manufacture
- Electrical & Electronics
- Maintenance

## Progression

- NC Engineering
- Modern Apprenticeship

## Interview

A successful interview with college staff may be required before a place is offered on the course.

## Key Facts



### Location

Paisley Campus

### Level

SCQF Level 5

### Day

Wednesday & Friday

### Time

1.45pm - 4.00pm



# ENGINEERING SYSTEMS FOUNDATION APPRENTICESHIP

## Course Outline

Take the first steps toward an exciting career in Engineering and Advanced Manufacturing! Explore the world of innovation, design, and cutting-edge technology with a Foundation Apprenticeship (FA) in Engineering. This SCQF Level 6 qualification is designed to provide you with theory, practice and related work experience, aimed at pupils in S6 and will take 1 year to complete.

Bridge the gap between classroom knowledge and real-world application and explore behind the scenes with exciting trips, expert sessions, and cutting-edge technologies.

- ▶ **Real-World Skills:** Gain hands-on experience and knowledge that go beyond textbooks.
- ▶ **Build, Create, Innovate:** From designing futuristic structures to mastering the latest manufacturing techniques, this programme is your launchpad for creativity and innovation.
- ▶ **Endless Possibilities:** Open doors to a range of diverse industries, from renewable energy to space exploration.
- ▶ **Get Your Hands Dirty:** Learn by doing through projects, labs, and workshops, bringing theory to life.

## Entry Level Recommended

Achieved National 5 Maths.

Working towards Higher Maths and another STEM based subject would be advantageous.

## Course Content

- ▶ **NC Engineering Systems**
- ▶ **Performing Engineering Operations**  
**Units including:**  
Communications, Mathematics: Technician 1, Engineering: AIT, Engineering Materials, Mechanical Engineering Principles, Electrical Principles, Single Phase & 3-Phase Principles, Graphical Engineering Communication, Mechanical Engineering Principles, Engineering Dynamics: An Introduction, Rotating Electrical Machines, Material Removal Practice: Turning

## Progression

- ▶ **Many of our FA's have progressed to a range of universities including University of Glasgow University of Strathclyde, University of the West of Scotland and Edinburgh University.**
- ▶ **Of the students that complete the FA 92% have progressed their Engineering interests into either FE, HE or Modern apprenticeships and 50% of the 92% are in Modern apprenticeships.**

## Key Facts



### Location

Paisley Campus

### Level

SCQF Level 6

### Day

Day Year 1 - Tuesday/Thursday/Friday full day at College.

Block work placement May/June TBC

### Time

9.30am - 4.00pm

Companies include:

**aggreko** **amazon**

**BAE SYSTEMS**

**babcock™** **DIAGEO**

An application and personal statement will be required.



# CONSTRUCTION SKILLS FOUNDATION APPRENTICESHIP

## Course Outline

The Foundation Apprenticeship in Construction Skills supports the commitment to provide relevant work-based vocational education and training as part of the senior phase curriculum. This will be delivered in partnership with Morrison Construction. This will prepare you for direct entry into a career in the Construction sector and other related occupations, by equipping you with the necessary skills and knowledge to work effectively.

The overall purpose of the course is to ensure that you develop practical and technical skills, alongside the opportunity to develop your meta skills, supported through the delivery of project-based learning supported by industry, while still attending school.

## Entry Level Recommended

- ✔ **Achieved National 4's**
- ✔ **Working towards National 5 Maths and Technical based subject**

## Course Content

The Construction Skills framework includes two core elements:

1. National Progression Award in Construction Skills (SCQF Level 5) in which

there are three units which must be completed to gain the Group Award.

- ✔ **Develop Bench Joinery Skills - (F1KN 11)**
- ✔ **Manufacture Joinery Components - (F1KX 11)**
- ✔ **Decorative Treatments - (F1KA 11)**
- ✔ **Built Environment Design Project - (J1P9 45)**
- ✔ **Efficient Construction Practices: An Introduction - (HA2R 45)**
- ✔ **Employability and Behavioural Skills - (HA4A 45)**

2. Work Based Challenge Unit - (J4E3 04)

The WBCU has been designed to support the delivery of the National Progression Award. Morrison Construction will support the work based challenge unit and this will complement the learning outcomes within the NPA units.

The NPA units will be delivered in a holistic way, integrating learning and assessment, which encompasses the practical work contained within the project. Through the project, you will be asked to reflect on your meta-skills development and record this alongside your evidence base. Reflective practice is therefore central to the

## Key Facts



### Location

Paisley Campus

### Level

SCQF Level 5

### Day

Tuesday/Thursday

### Time

1.30pm – 4.00pm

development of meta-skills throughout the project.

## Progression

- ✔ **Full-time college course in a construction discipline, i.e. Joinery, Painting or Bricklaying.**
- ✔ **Foundation Apprenticeship at SCQF Level 6**
- ✔ **Further Education**
- ✔ **Employment/Training opportunities**
- ✔ **Modern Apprenticeship**

An application and personal statement may be required.

# SKILLS FOR WORK CONSTRUCTION CRAFTS

## Course Outline

Jobs in the construction industry are ever in demand. If you are interested in securing one, you should try this introductory course. It is an ideal starting point for you to explore each of the main trade areas. This is a very practical course; you will work in a variety of workshops producing products and models that are accepted as being completed to industry standards.

## Entry Level Recommended

- Working towards National 5 Maths and English
- Genuine interest in the Construction Industry

## Course Content

- Employability Skills
- Half Brickwork
- Decorative Painting
- Site Carpentry Bench Joinery

## Progression

- NPA Bricklaying
- NPA Roof Slating & Tiling
- NPA Painting & Decorating

## Interview

A successful interview with college staff will be required and also a multiple choice exercise before a place is offered on the course.

## Key Facts



### Location

Paisley Campus

### Level

SCQF Level 5

### Day

Tuesday/Thursday or Wednesday/Friday

### Time

1.45pm – 4.00pm

**I picked this course because I have always wanted to go into the Construction industry. Since doing this course I have now applied for an Apprenticeship in Joinery. This course was the reason why I chose to go down the Apprenticeship route as I got to see what the College environment was like.**

Neil Cuthbertson - Renfrewshire School pupil

# SOCIAL MEDIA & ANIMATION

## Course Outline

Social Media is everywhere and is used to interact and promote a wide range of hobbies, interests, sports, arts, business and general communication, on a daily basis, worldwide.

This course will help you to create animations and content to promote your area of interest through inclusion within a social media context.

You will look at social media platforms, social media tools, social media methodologies and social media etiquette, whilst creating your own social media platform. You will learn about the basics of animation through use of animation software and how this can be used to maximise the effect of promoting your social media platform. You will also learn how to use film, audio, photography and digital art software to create content for a website.

## Entry Level Recommended

Working towards National 5s

## Course Content

- ▶ Animation Fundamentals
- ▶ Art & Design Project
- ▶ Interactive Multimedia for Web Development
- ▶ Research

## Progression

- ▶ NC Media
- ▶ NC Graphics

## Interview

A successful interview with college staff will be required before a place is offered on the course.

## Key Facts



### Location

Paisley Campus

### Level

SCQF Level 5

### Day

Tuesday/Thursday

### Time

1.45pm – 4.00pm

# NPA CREATIVE BEAUTY

## Course Outline

Studying at West College Scotland will ensure you experience a broad introduction to this area of study. Practical and theory sessions are designed to ensure you develop both vocational skills and the underpinning knowledge and understanding required.

Practical experience will include working on classmates to practice and perfect a range of skills including skin cleansing and brow shaping, Day and Fantasy Make Up application, artistic design for the face and creative finishes to the nails using polishes on the hands and feet

Written work will include workbooks, short tests, projects, portfolio production and home study. Emphasis throughout all units is on the employability skills and attitudes which will help to prepare you for the workplace.

## Entry Level Recommended

Have a keen interest in beauty therapy and make-up artistry enjoy working as part of a team and have a creative flair.

In line with the guidelines for successful completion you must adhere to all requirements which includes working on each other and being prepared to participate in skin care, remove make up to have make up reapplied.

## Course Content

To achieve the NPA Group Award you must successfully complete the three mandatory units listed

- Beauty Skills: An Introduction
- Cosmetology: Make-Up Artistry
- Creative Nail Finishes to Hand and Feet

## Progression

- NC Beauty Therapy
- Employment

## Interview

A successful interview with college staff will be required before a place is offered on the course.

## Key Facts



### Location

Paisley Campus

### Level

SCQF Level 4

### Day

Tuesday/Thursday or Wednesday/Friday

### Time

1.45pm – 4.00pm



# BEGIN MAKE-UP ARTISTRY

## Course Outline

National Progression Award in Cosmetology consists of 4 credits. You will work on units such as make-up artistry, practical skills, product awareness, career options and choices, health and safety, prepare and assist in the workplace environment as well as working with customers and colleagues. This course gives you an opportunity to apply to NC Make-up full time courses in the future. A degree of written work is part of all units within this course.

## Entry Level Recommended

There are no formal entry requirements.

## Course Content

- Make-up Artistry- Practical Skills
- Product awareness
- Working with customers & colleagues
- Career options & choices
- Prepare and assist in the work place environment
- Health & Safety

## Progression

NC Make-up course

## Interview

A successful interview with college staff will be required before a place is offered on the course.

## Key Facts



### Location

Paisley Campus

### Level

SCQF Level 4

### Day

Wednesday/Friday

### Time

1.45pm – 4.00pm

# SKILLS FOR WORK HAIRDRESSING

## Course Outline

If you are interested in a career in Hairdressing, why not explore all the possibilities in our fantastic salons? The main aim of the course is to provide you with the opportunity to gain theoretical and practical skills involved in hairdressing. All units contained within the course contain written work in the formation of a portfolio of evidence.

## Entry Level Recommended

You must have a keen interest in learning about hairdressing and be prepared to observe skills being demonstrated and then to practice for as long as it takes to become competent.

## Course Content

- Salon Awareness
- Working in a Salon
- Creativity
- Employability Skills

## Progression

- Begin Hairdressing course
- Employment as a salon assistant

## Interview

You will be interviewed for this course and this will involve group presentation about the course and content question paper about your interests in the hairdressing industry. Personal one to one interview your written responses and personal presentation will be graded to gauge your suitability for the course.

## Key Facts



### Location

Paisley Campus

### Level

SCQF Level 5

### Day

Tuesday/Thursday or Wednesday/Friday

### Time

1.45pm – 4.00pm



# NPA PROFESSIONAL COOKERY

## Course Outline

This course provides an opportunity for you to develop your skills in professional cookery and is designed to give you the skills and knowledge needed to make an informed decision regarding following a career in the catering industry as a trainee chef or chef apprentice. It is also the stepping stone to more advanced courses in professional cookery which can be studied full-time or in conjunction with employment.

This is not a leisure course it is intended for pupils who wish to work in the industry and classes take place in a commercial kitchen in the college.

## Entry Level Recommended

No formal qualifications are required however experience of a hospitality or home economic related subject would be helpful.

## Course Content

Core Units

- 🔹 **Food Preparation Techniques: An Introduction**
- 🔹 **Food Hygiene for the Hospitality Industry**
- 🔹 **Cookery Processes: An Introduction**

Other possible Units

- 🔹 **Craft Baking**
- 🔹 **Introduction to Cake Decoration**
- 🔹 **Hospitality: Organisation of Practical Skills**
- 🔹 **Local Hospitality Provision**

## Progression

- 🔹 **NQ Professional Cookery level 5**
- 🔹 **Employment**
- 🔹 **Modern Apprenticeship**

## Interview

A successful interview with college staff will be required before a place is offered on the course.

## Key Facts



### Location

Paisley Campus

### Level

SCQF Level 4

### Day

Wednesday/Friday

### Time

1.45pm – 4.00pm

# NPA BAKERY

## Course Outline

If you are interested in pursuing a career in the catering industry, but do not necessarily have any prior experience of bakery, then try this introductory course. You will learn skills in professional bakery, whilst working in the training kitchens within the Hospitality department. You will be preparing and presenting food in a realistic working environment throughout the academic year.

## Entry Level Recommended

Preferably achieved Core Skills SCQF Level 3 however entry is at the discretion of the college.

## Course Content

- Craft Baking: An Introduction
- Cake Decorating: An Introduction
- Bread Making: An Introduction
- Pastry

## Progression

- NC Professional Cookery
- Employment

## Interview

An interview is not required for this course.

## Key Facts



### Location

Paisley Campus

### Level

SCQF Level 4

### Day

Wednesday/Friday

### Time

1.45pm – 4.00pm

# HNC TRAVEL AND TOURISM

## Course Outline

This course will equip you with the knowledge, understanding and skills required for employment within the Travel and Tourism industry or for progression to further academic qualifications within the Travel and Tourism area. Employment areas cover organisations in the domestic, inbound tourism and outbound travel industry, for example, tour operations, visitor servicing, tourism development, marketing, customer service, guiding, conferencing, tourist and information services, retail and business travel agents, airlines, airports, cruise operators. This course can also provide a preparation for employment in the general field of business in areas such as administration, marketing and customer services.

## Entry Level Recommended

- ✓ S6 Pupils able to work independently and under pressure
- ✓ Achieved 1 Higher or a pass at NC level in a related subject for example Administration or Business

## Course Content

Mandatory Units:

- ✓ Introduction to Travel and Tourism
- ✓ Structure of the Travel and Tourism Industry
- ✓ Retail Travel Practice
- ✓ Creating a Culture of Customer Care
- ✓ International Tourist Destinations
- ✓ Preparation for Employment in the Travel and Tourism Industry
- ✓ Graded Unit 1
- ✓ Air Travel
- ✓ Communication

Other Possible Units:

- ✓ Tour Guiding and Resort Representation
- ✓ Visitor Attraction Operations
- ✓ Communication in Spanish

## Progression

- ✓ HND Travel and Tourism
- ✓ University
- ✓ Employment

## Key Facts



### Location

Paisley Campus

### Level

SCQF Level 7

### Day

2 full days TBC

### Time

9.00pm – 4.00pm

## Interview

A successful interview with college staff will be required before a place is offered on the course.



# NQ CABIN CREW & AIRPORT OPERATIONS

## Course Outline

You will learn duties carried out by cabin crew and airport ground operation personnel. Develop an understanding for airline terminology and be willing to take part in role play situations, e.g. safety demonstrations, announcements, trolley service, mock airport operations dealing with a variety of customer scenarios.

## Entry Level Recommended

Achieve 2 National 5s at grade C or above.

## Course Content

- Working as Air Cabin Crew
- Selling Skills
- Skills for Customer Care
- Introduction to Airport Ground Operations
- Airport Ground Operations (advanced)
- Travel Products and Services

## Progression

- NC International Travel with Airport Ground Operations
- HNC Travel & Tourism

## Interview

A successful interview with college staff will be required before a place is offered on the course.

## Key Facts



### Location

Paisley Campus

### Level

SCQF Level 5

### Day

Tuesday/Thursday

### Time

1:45pm - 4:00pm

# Frequently Asked Questions

## How do I get there?

If transport is required this is organised through your school and will take you back to the nearest point to your home at the end of the day.

For Foundation Apprenticeships travel expenses will be provided for work placements located more than 2 miles from your home.

## How are these programmes different from the subjects I take at school?

The main difference is that you will spend time at college while working towards qualifications at SCQF Level 4, 5, 6 or 7.

If you are studying a Foundation Apprenticeship you will spend time in a work placement with an employer.

## How will the courses be certified?

You will receive a certificate from the relevant awarding body (SQA, IMI etc.).

## So what are the benefits?

The award itself will act as a springboard into the workplace, a modern apprenticeship, or to go onto college or university. You will develop valuable skills such as communication, working with others and problem solving, skills that are beneficial in the world of work.

## Who do I contact if I have a problem while at College?

Please contact the relevant person below:

### Kelly Ewing

School Liaison Coordinator

t: 0141 581 2139

m: 07809 507 410

e: [kelly.ewing@wcs.ac.uk](mailto:kelly.ewing@wcs.ac.uk)

### Donna MacLeod

Schools Liaison  
Administration Assistant

t: 0141 581 2257

e: [donna.macleod@wcs.ac.uk](mailto:donna.macleod@wcs.ac.uk)

### Katrina Maxwell

Foundation Apprenticeship School  
Engagement Coordinator

t: 01475 554030

e: [katrina.maxwell@wcs.ac.uk](mailto:katrina.maxwell@wcs.ac.uk)

## Sharron Rodger

Schools Relationship Manager

t: 07720974200

e: [Sharron.Rodger@wcs.ac.uk](mailto:Sharron.Rodger@wcs.ac.uk)

## It sounds great - how do I apply?

Places are limited, you should speak to your guidance teacher as soon as possible. You should also read the option details for your choice of course and discuss this with your parent or guardian.

For Foundation Apprenticeships you must apply online through the West College Scotland website.

Further information can be found at:

- 📄 [www.apprenticeships.scot](http://www.apprenticeships.scot)
- 📄 [www.westcollegescotland.ac.uk/foundation-apprenticeship](http://www.westcollegescotland.ac.uk/foundation-apprenticeship)
- 📄 <https://www.westcollegescotland.ac.uk/courses/schools-vocational-programme/>





**t** 0300 600 60 60  
**w** [www.westcollegescotland.ac.uk](http://www.westcollegescotland.ac.uk)

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