



Schools Senior Phase Programmes - S5 & S6

PAISLEY CAMPUS 2022



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West College Scotland

Schools Vocational Programmes

Welcome to West College Scotland's Senior Phase Programme; we are delighted that you are considering coming to study at our College.

If you are unsure what you want to do when you leave school then read on...

The courses we offer are ideal if you want to explore subjects and possible career choices which you may not have had the opportunity to study at school. Our courses are designed to give you a whole new learning experience which is different from your school learning.

We aim to help you develop new skills relevant to future employment in the wider world and give you the opportunity to progress to further or higher education, so that you achieve your ambitions.

We look forward to welcoming you to West College Scotland.

COVID 19 - Due to the ongoing pandemic, the delivery of courses may be subject to change. Delivery of all courses are in line with government guidance.



West College Scotland

Foundation Apprenticeships

Learn the skills you need for the future, while you're still at school

What is a Foundation Apprenticeship?

A Foundation Apprenticeship is an SCQF Level 6 qualification. You can sit a Foundation Apprenticeship over two years, starting in 5th year or a shorter duration course starting in 5th or 6th year alongside your Highers and National 5s.

The difference is, you spend time away from school, at college and with an employer. So you get real, practical work experience.

- ▶ **Get a qualification that employers recognise and the skills you need to start a career in that industry**
- ▶ **Open up your options after school**
- ▶ **You get to work on real projects with an employer. Some of Scotland's biggest, best known organisations are involved, including McTaggart Construction, Media Monty, Morrison Construction and YMCA**
- ▶ **It's a chance to try a career out - so you can decide if it's right for you**

Where could a Foundation Apprenticeship take you?

Straight to Work

An FA gives you skills employers want – like timekeeping, problem solving, communication and teamwork.

You'll have connections with employers, work experience and qualifications recognised by industry.

All this looks great on your CV.

A Modern Apprenticeship

In the same subject: You could complete your MA quicker because you'll have completed some elements of the MA during the FA.

In another subject: You'll already have the experience of learning on the job. That looks good to employers who are recruiting MAs.

A Graduate Level Apprenticeship

You'll have the experience of learning through work – so you're ready to do it a higher level.

With a GLA, you can take your studies further, even up to Master's Degree level. All while you have a job.

College or University

Foundation Apprenticeships are recognised by many Scottish universities and colleges

COVID 19 - Due to the ongoing pandemic, the delivery of courses may be subject to change. Delivery of all courses are in line with government guidance.

CAR MECHANICS

Course Outline

This course will allow you to gain experience in the Motor Vehicle Repair Industry. You will gain experience working on real cars and rigs in a workshop environment. Continual assessment will take place throughout the course, to make sure your skills are being fully developed. This course will increase your chance of employment in vehicle repair industry.

Entry Level Recommended

Working towards 3 National 5 subjects including Maths

Course Content

- 🔧 The Garage
- 🔧 The Technician
- 🔧 The Car
- 🔧 Vehicle Modifications

Progression

- 🔧 College
- 🔧 Modern Apprenticeship

Interview

A successful interview with college staff will be required before a place is offered on the course.

Key Facts



Location

Paisley Campus

Level

SCQF Level 4

Day

Wednesday/Friday

Time

1.45pm – 4.00pm

ACCOUNTANCY FOUNDATION APPRENTICESHIP

Course Outline

The Foundation Apprenticeship in Accountancy is for pupils in S5 or S6 and takes 1 years to complete. The aim of the Foundation Apprenticeship Accounting course is to help you understand and use financial information. You will learn to record financial accounting information (and bookkeeping), prepare financial information, indirect tax, analysing accounting information, management accounting and professional ethics for accountants.

Please note work experience will be limited with this Foundation Apprenticeship due to AAT exams and will be arranged during the course.

Entry Level Recommended

- ✔ **Achieved National 5 Maths and English at grade A or B**
- ✔ **National 5 Business Studies will be advantageous**
- ✔ **Working at Higher level**
- ✔ **there may be an element of independent online learning required.**

Course Content

- ✔ **Preparing management accounting information**
- ✔ **Analysing accounting information**
- ✔ **Preparing financial accounting information**
- ✔ **Recording data in the ledger**
- ✔ **Professional ethics for accountants**
- ✔ **Work placement unit**
- ✔ **Advanced bookkeeping**
- ✔ **Final accounts preparation**
- ✔ **Indirect tax**

Progression

- ✔ **HNC/D Accounting**
- ✔ **Modern Apprenticeship in Accounting**
- ✔ **University**

Interview

A successful interview with college staff may be required before a place is offered on the course.

Key Facts



Location

Paisley campus

Level

SCQF Level 6

Day

Year 1 - Tuesday/Wednesday/Thursday/Friday

Time

1.30pm - 4.00pm

HNC ACCOUNTING

Course Outline

The Higher National Certificate Accounting is a one year course which aims to:

- Give experience of book-keeping and accounting
- Improve and add to existing skills of students who have some knowledge in this area
- Prepare students for progression to further study in accounting or a related discipline

Entry Level Recommended

Must already have one Higher (Grade C and above) or a minimum of 5 subject passes at Intermediate 2 or Nat 5 level (minimum grade of 3 A's & 2 B's) which must include Maths & English

Course content

10 Mandatory SQA Credits:

- Recording Financial Information
- Preparing Financial Statements
- Using Financial Accounting Software
- Cost Accounting
- Management Accounting Using Software Technology
- Accounting: Group Award Graded Unit

Optional Credits (2 further credits)

- Business Law: Introduction
- Economics Issues: Introduction
- IT in Business: Spreadsheets Payroll
- Business Communication
- Personal Development Planning

Progression

- HND Accounting
- University

Interview

A successful interview with college staff may be required before a place is offered on the course.

Key Facts



Location

Paisley Campus

Level

SCQF Level 7

Day

Tuesday/Wednesday/Thursday/Friday

Time

1.00pm – 4.00pm

HNC BUSINESS

Course Outline

The HNC Business award is designed to offer candidates who have completed their Higher in Business (or related subject) or who have a general interest in Business, the opportunity to progress to the next academic level.

Entry Level Recommended

Must already have one Higher (Grade C and above) or a minimum of 5 subject passes at Intermediate 2 or Nat 5 level (minimum grade of 3 A's & 2 B's) which must include Business or Modern Studies & English.

Course Content

10 Mandatory SQA Credits:

- Managing People & Organisations
- Marketing: An Introduction
- Economic Issues: An Introduction
- Business Accounting
- Business Communication
- IT in Business Spreadsheets
- IT Applications Software
- Graded Unit

Optional Credits (2 further credits)

Depending on numbers in class, a variety of options may be offered including Law, Marketing or Human Resources.

Progression

- HND Business
- University

Interview

A successful interview with college staff will be required before a place is offered on the course.

Key Facts



Location

Paisley Campus

Level

SCQF Level 7

Day

Tuesday/Wednesday/Thursday/Friday

Time

1.00pm – 4.00pm

BUSINESS SKILLS FOUNDATION APPRENTICESHIP

Course Outline

The Foundation Apprenticeship in Business Skills is for pupils in S5 and takes 2 years to complete. In S5 the Foundation Apprenticeship will feature the National Progression Award (NPA), plus the new unit 'Contemporary Business Issues'. In S6 it will mainly be delivered in the workplace, and will enable workplace competence to be developed. In addition, the Foundation Apprentices will complete the SCQF level 6 Work Placement unit.

Entry Level Recommended

National 5 Maths and English and preferably a business subject.

Pupils should have an interest in at least one of the following areas: business processes, procurement, entrepreneurship, accounting or management.

Course Content

- Understanding business
- PC Passport - Working with IT software
- Plan how to manage and improve own performance in a business environment
- Support other people to work in a business environment
- Management of people and finance
- Contemporary business issues
- Communicate in a business environment
- Design and produce documents in a business environment

Progression

- HNC/D Business, Accounting or Administration & IT
- Modern Apprenticeship in Business Administration
- University

Interview

A successful interview with college staff may be required before a place is offered on the course.

Key Facts



Location

Paisley campus

Level

SCQF Level 6

Day

Shorter Duration Model

Year 1 - Tuesday/Thursday PM at College & 1 full day at Renfrewshire Council

2 Year Model

Year 1 - Tuesday/Thursday PM at College
Year 2 - 1 full day at Renfrewshire Council

Time

1.30pm - 4.00pm

COMPUTER GAMES DEVELOPMENT

Course Outline

The National Progression Award (NPA) in Computer Games Development provides an opportunity for you to develop your knowledge and understanding of games design and games programming. This is an intensive course and requires you to be self-motivated, enthusiastic and prepared to study out with college. You will be working in labs that are equipped with the latest games software and hardware that will foster an atmosphere conducive to creative games development.

Entry Level Recommended

You must have:

- 3 passes at National 4, 1 of which should be Maths
- Due to the competitive nature of this sector, it helps if you demonstrate a real passion for gaming and you will be asked to provide a short personal statement on why you want to attend college

Course Content

National Progression Award in Computer Games Development SCQF Level 5:

- Computer Games Design
- Computer Games Media Assets
- Computer Games Development

Progression

You will have the opportunity to progress to studying the NC in Computer Games Development. If you have Higher Maths progression to the HNC/D in Computer Games Development is encouraged.

You might go on to do:

- A full time higher education course, such as a Higher National Certificate (HNC), Higher National Diploma (HND) or degree, in the computer games industry, computer games (Design), programmer, or related area of study. The level you might enter would depend on the level and relevance of your other qualifications
- A career in graphic design or as a games tester

Key Facts



Location

Paisley Campus

Level

SCQF Level 5

Day

Tuesday and Thursday

Time

1:45pm - 4:00pm

NPA IN ADMINISTRATION: OFFICE SKILLS AND SERVICES & INFORMATION TECHNOLOGY AND AUDIO

Course Outline

These NPAs has been designed to provide you with practical experience and theoretical knowledge of administrative, systems, services and techniques essential to the effective working of a modern office or to allow you to progress to a higher level of study in this area.

Entry Level Recommended

No entry requirements, although a keen interest in developing skills to work effectively and efficiently in an office environment would be advantageous.

Basic IT skills would be an advantage with some experience of using Microsoft Word.

Course Content

- 📌 Central Services
- 📌 Front of Office Skills
- 📌 Researching and Preparing Presentations
- 📌 IT Solutions for Administrators (level 4 & 5)
- 📌 Word Processing (level 4 & 5)
- 📌 Audio: An Introduction (level 4 & 5)

Progression

Provides you with the skills to gain employment opportunities as a Modern Apprenticeship in Business Skills and a variety of level entry Office roles. You might also progress to an NQ in Medical Secretarial or with one Higher in English, Administration and IT or similar progress to the HNC in Administration

Key Facts



Location

Paisley Campus

Level

SCQF Level 5

Day

Tuesday/Wednesday/Thursday/Friday

Time

1:00pm - 4:00pm

PDA IN INTRODUCTORY LEADERSHIP AND MANAGEMENT

Course Outline

This PDA Covers the fundamental principles of leadership and management. It has been designed for aspiring leaders and is jointly certificated with the Chartered Management Institute (CMI).

Entry Level Recommended

Open to 5th and 6th Year pupils. No Entry level Requirements

Course Content

National Progression Award in Computer Games Development SCQF Level 5:

- Team Leadership
- Leadership and Motivation
- Managing Self and Resources

Progression

Successful completion of this award would provide you with access to HNC Accounting, Administration or Business.

Key Facts



Location

Paisley Campus

Level

SCQF Level 5

Day

Wednesday & Friday Afternoon

Time

1:00pm - 4:00pm

NPA IN LEGAL STUDIES

Course Outline

This NPA will develop your knowledge and understand of the role of the law. It will provide you with the opportunity to develop relevant Core Skills for legal related occupations and further study, it will also prepare you for entry into related NQ and HN programmes

Entry Level Recommended

Passes at level 5 in English and/or History and/or Modern Studies or similar. A keen interest in all aspects Scots Law would be beneficial

Course Content

- Crime in Society
- Scots Law: An Introduction

Progression

Successful completion of the units would allow entry onto the HNC Business, Accounting or Administration courses.

Key Facts



Location

Paisley Campus

Level

SCQF Level 6

Day

Friday Afternoon

Time

1:45pm - 4:00pm

PDA FOR BUSINESS AND FINANCE

Course Outline

This PDA is suitable if you are looking for an introduction to first year university study specifically in Marketing and Finance.

There is no articulation onto a degree course but would give universities an indication, on successful completion, that you are ready to study at that level

Entry Level Recommended

Applicants should be qualified at level 5 Numeracy and have completed at least one Higher for example English, History, Modern Studies and have a basic level of IT Skills.

Course Content

- Marketing: An Introduction
- Digital Marketing Communications: An Introduction
- Recording Financial Transactions
- Using Financial Accounting Software
- Human Resources: Core Activities

Progression

Successful completion of the units would allow entry onto the HNC Business, Accounting or Administration courses.

Key Facts



Location

Paisley Campus

Level

SCQF Level 7

Day

Wednesday/Friday

Time

1:00pm - 4:00pm

NPA IN DIGITAL SKILLS FOR ENTREPRENEURSHIP AND BUSINESS WITH INFORMATION TECHNOLOGY

Course Outline

This National Progression Award (NPA) in Enterprise and Business at SCQF level 6 is relevant to anyone considering starting a business, or with an interest in doing so.

The focus of the qualification is on pre-enterprise activity and IT skills essential in any business, with the aim of developing the knowledge and skills required to start a business. It is an essential course for anyone considering self-employment in the future.

The knowledge and skills gained from the qualification are equally relevant to any workplace, equipping you for employment in a wide range of areas, or for further study.

Entry Level Recommended

Applicants should have successfully completed Business and English related subjects to level 5.

Basic IT skills would be an advantage with some experience of using Microsoft Word and Spreadsheets.

Course Content

- Understanding Business
- Management of Marketing and Operations
- Management of People and Finance
- Business Formation: An Introduction
- Business Skills and Behaviours
- Business Formation: Commercial Aspects of Law
- Finance and E - Business
- Business Formation: Developing a Business Idea
- Word Processing (level 5)
- IT Solutions for Administrators (level 5)
- Web Apps: Word Processing
- Web Apps: Spreadsheets

Progression

Successful completion of this award would provide you with access to HNC Accounting, Administration or Business

Key Facts



Location

Paisley Campus

Level

SCQF Level 6

Day

Tuesday/Wednesday/Thursday/Friday

Time

1:45pm - 4:00pm

PDA OFFICE ADMINISTRATION

Course Outline

This PDA is suitable if you are looking for an opportunity to progress into a range of administrative roles or progress to university to study Business or Administration.

There is no articulation onto a degree course but would give universities an indication, on successful completion, that you are ready to study at that level.

Entry Level Recommended

Applicants should have completed at least one Higher for example English, History, Modern Studies and have a basic level of IT Skills.

Course Content

- Office Administration
- Digital Technologies for Administrators
- Communication: Business Communication
- Personal Planning Development
- Human Resources: Core Activities

Progression

Successful completion of the units would allow entry onto the HNC Business, Accounting or Administration courses.

Key Facts



Location

Paisley Campus

Level

SCQF Level 7

Day

Wednesday/Friday

Time

1:00pm - 4:00pm

PDA MEDICAL ADMINISTRATION

Course Outline

This PDA is suitable if you are looking for an opportunity to progress into a range of administrative roles within a Medical Environment or progress to university to study Business or Health Care Administration.

There is no articulation onto a degree course but would give universities an indication, on successful completion, that you are ready to study at that level

Entry Level Recommended

Applicants should have completed at least one Higher for example English, Administration and IT and have a completed level 5 in either IT Solutions for Administrators or Computing.

Course Content

- IT in Business - Word Processing and Presentation Applications
- Medical Terminology for Administration Staff
- Hospital Patient Administration
- Creating a Culture of Customer Care
- Office Administration

Progression

Successful completion of the units would allow entry onto the HNC Business, Accounting or Administration courses.

Key Facts



Location

Paisley Campus

Level

SCQF Level 6

Day

Tuesday/Wednesday/Thursday/Friday

Time

1:00pm - 4:00pm

INTRODUCTION TO TEACHING ENGLISH AS A FOREIGN LANGUAGE

Course Outline

Introduction to Teaching English as a Foreign Language will cover the basics of delivering English language lessons to non-English speaking learners. There will be a focus on online learning as well as face to face teaching. Good EFL teachers are in demand all over the world and this introductory course will help you decide whether it's something you'd like to do before committing to gaining an industry standard qualification. The course will also give participants an insight into the skills needed for teaching in the voluntary ESOL (English for Speakers of Other Languages) sector in Scotland.

Entry Level Recommended

Applicants should have an interest in teaching and at least a B pass in National 5 English/ESOL. There will be a short interview before beginning the course.

Course Content

Course content will include:

- ▶ **Language learning theory - what works and why; finding out needs and wants from your learners**
- ▶ **Working with learners online**
- ▶ **Tackling grammar and correcting mistakes**
- ▶ **Teaching listening, speaking, reading and writing skills**
- ▶ **Finding good teaching materials**
- ▶ **Managing a group of learners and keeping their interest**
- ▶ **Professional development opportunities and finding work in the EFL sector**

Progression

Guidance on the course will outline possible progression to the Cambridge CELTA (Certificate in English Language Teaching to Adults) or Trinity TESOL qualification.

Key Facts



Location

Paisley Campus

Level

SCQF Level 6

Day

Wednesday & Friday Afternoon

Time

1:45pm - 4:00pm

ESOL: ACCESS TO COLLEGE

Course Outline

This course is for learners whose first language is not English and who may be thinking about or preparing to join a College course. The Access to College course will provide language training in the skills necessary to make the most of your college course and feel confident in written and spoken tasks.

Entry Level Recommended

Applicants should have passed National 5 ESOL. There will be a short interview before starting the course to make sure it is suitable for the learner..

Course Content

Course content will include:

- ▶ **Reading and understanding the requirements of different types of assignments**
- ▶ **Listening and note-taking in lectures**
- ▶ **Effective contribution in group work**
- ▶ **Delivering presentations**
- ▶ **Reading for general meaning and reading for detail**
- ▶ **Planning and writing essays and reports**
- ▶ **Editing written work**

Progression

Applicants will progress on to their chosen College course.

Key Facts



Location

Paisley Campus

Level

SCQF Level 5/6

Day

Wednesday/Friday

Time

1:45pm - 4:00pm

SOCIAL SERVICES CHILDREN & YOUNG PEOPLE FOUNDATION APPRENTICESHIP

Course Outline

The Foundation Apprenticeship in Social Services Children and Young People is for pupils in S5 & S6. Pupils can study this framework over a 1 or 2 year period (S6 1 year only).

Pupils will complete a National Progression Award (NPA) at SCQF level 6. This includes knowledge units that support pupils to develop an understanding of how children develop and learn, play and child protection. Pupils will also complete the 4 mandatory Units of the SVQ 2 Social Services Children and Young People. The NPA will provide knowledge and an introduction to the skills that will help complete the SVQ units. The NPA has 24 SCQF credit points at SCQF level 6 and the 37 credit points at SCQF level 6. These two parts, along with associated work placement, form the Foundation Apprenticeship in Social Services Children and Young People.

Entry Level Recommended

National 5 English and working towards Higher

Please note: all candidates are required to be

vetted by Disclosure Scotland as part of the Protecting Vulnerable Groups Scheme (PVG Scheme).

Course Content

- ✔ Safeguarding of children and young people
- ✔ Communication with children and young people
- ✔ Promote the safety and wellbeing of children and young people
- ✔ Support the health and safety of yourself and individuals
- ✔ Support the safeguarding of children
- ✔ Play for children and young people
- ✔ Development of children and young people
- ✔ Support effective communication
- ✔ Develop your own knowledge and practice

Progression

- ✔ Modern Apprenticeship
- ✔ NC Early Education & Childcare
- ✔ Higher Social Care Level 6
- ✔ HNC Childhood Practice or Social Services
- ✔ University

Key Facts



Location

Paisley Campus

Level

SCQF Level 6

Day

2 Year Model

Year 1 - Tuesday/Thursday

Year 2 - Tuesday PM college & 1 full day

Time

1.30pm - 4.00pm

Interview

A successful interview with college staff may be required and also a short written exercise before a place is offered on the course.

SKILLS FOR WORK CHILDCARE

Course Outline

You will study a National 5 level programme an introductory qualification that will allow you to further develop your knowledge, skills and attitudes needed to consider work in the early learning and childcare sector.

At National 5 pupils can begin to develop transferable skills including:

- skills to become effective job-seekers and employees
- positive attitude to learning
- flexible approaches to solving problems

The Qualification covers areas such as the Development and Wellbeing of Children and Young People, Play in Early Learning and Childcare and Working In Early Learning and Childcare

Entry Level Recommended

Must have achieved

National 4 qualifications, including English or Communications and be working towards National 5's

Useful to have achieved

Early Learning and Childcare National 4 course or its unit(s)

Course Content

Mandatory Units

- Development and Wellbeing of Children and Young People
- Play in Early Learning and Childcare
- Working in Early Learning and Childcare

Optional Units (one of the following):

- Contemporary families
- Children and Young People: Rights and Protection
- Care and Feeding of Children and Young People
- Introduction to First Aid

Key Facts



Location

Paisley Campus

Level

SCQF Level 5

Day

Tuesday/Thursday or Wednesday/Friday

Time

1.45pm – 4.00pm

Please note no placements are offered on this course.

Progression

- NC Early Education and Childcare
- Employment

Interview

A successful interview with college staff will be required and also a short written exercise before a place is offered on the course.

SOCIAL SERVICES & HEALTHCARE FOUNDATION APPRENTICESHIP

Course Outline

The Shorter Duration Foundation Apprenticeship in Social Services and Healthcare is for pupils in S6.

Pupils complete a National Progression Award (NPA) at SCQF level 6 in Social Services and Healthcare. The NPA provides knowledge and an introduction to the skills that will help pupils to complete Mandatory Units of the SVQ 2 Social Services and Healthcare.

Together, the NPA and SVQ along with the associated work placement* form the Foundation Apprenticeship in Social Services and Healthcare.

**Work placement is not guaranteed and may be affected by the impact of the Covid-19 pandemic on the care sector. You will be notified of placement availability at the appropriate stage in your course.*

Entry Level Recommended

- ✔ Achieved five relevant National 5 qualifications at Grade C or above including English by end of S5 (Relevant subjects may include science, psychology, sociology or other care related topics)

- ✔ Achieved or working towards Higher English (A-C) by end of S6

Please note: all candidates are required to be vetted by Disclosure Scotland as part of the Protecting Vulnerable Groups Scheme (PVG Scheme).

Course Content

You will develop your own knowledge and practice and study a range of units including:

- ✔ Social Services in Scotland
- ✔ Communication in care relationships
- ✔ Human development and social influences
- ✔ Support the health and safety of yourself and individuals
- ✔ Safeguarding people
- ✔ Develop your own knowledge and practice

Progression

- ✔ Modern Apprenticeship
- ✔ Higher Health and Social Care Level 6
- ✔ HNC Social Services; HNC Healthcare Practice or HNC Childhood Practice
- ✔ University

Key Facts



Location

Paisley Campus / Online

Level

SCQF Level 6

Timetable

Block 1

Tuesday/Wednesday/ Thursday/Friday at College - 1.30pm - 4.00pm

Block 2 & 3

Wednesday/Friday at College - 1.30pm - 4.00pm & Thursday all Day work placement (subject to change)

Interview

A successful interview with college staff and completion of a short written task may be required before a place is offered on the course.

Please note that due to the impact of COVID-19, this course will be delivered via a blended learning approach - which may include face-to-face learning on campus combined with remote learning off-campus and digital learning approaches.

HIGHER PSYCHOLOGY

Course Outline

The course provides students with the opportunity to enhance their knowledge and understanding of human psychology. This is achieved by studying a variety of topics that will help students understand the human mind and behaviour from a scientific perspective. There are currently two units on the Higher Psychology course; Social Behaviour and Individual Differences. In the Social Behaviour unit, students will study the mandatory topics of conformity, compliance, and obedience before moving on to study the optional topics of prejudice and aggression. For the Individual Differences unit, students will study the mandatory topics of sleep and dreams before moving on to study the optional topics of depression and memory. The course also consists of a Research Investigation which involves students selecting a suitable topic for research before designing and conducting that research in collaboration with other class members. Research Investigations are individually written before being submitted for external marking. The Investigations are worth 33% of the final grade. There is a final exam.

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Entry Level Recommended

- ✔ S6 Pupils
- ✔ Achieved Higher English

Course Content

- ✔ Individual Behaviour
- ✔ Social Behaviour

In addition to these units, students will complete a Research Investigation and keep a logbook to record progress. The Research Investigation is worth 40 marks and contributes 33% towards the final grade. The remaining 66% of the final grade comes from the end of course external exam, which assesses your knowledge and understanding of the course content.

Progression

- ✔ HNC in Social Sciences
- ✔ HNC Counselling
- ✔ University

Interview

You may be required to attend an interview for this course.

Key Facts



Location

Paisley Campus

Level

SCQF Level 6

Day

Tuesday/Thursday or Wednesday/Friday

Time

1.45pm – 4.00pm

NPA CRIMINOLOGY

Course Outline

Criminology is the scientific study of crime, including its causes, responses by the criminal justice system, and methods of prevention. It is one of the fastest growing academic subjects in Scotland and the UK.

This National Progression Award (NPA) is designed to introduce learners - at SCQF Level 5 - to a selection of topics and areas of debates that inform contemporary ideas of crime and justice.

Entry Level Recommended

Pupils should have Nat 5 English and have a keen interest in the subject

Course Content

- Crime in the Community
- Criminology: Crime Scenes
- Modern Studies: Social Issues.
- Introductory unit to Forensic Science.

Progression

In combination with relevant school qualification learners have the opportunity to progress to an NPA at Level 6 and then PDAs at SCQF levels 7 and 8.

This award may also lead to employment in a related field of work. Learners will gain practical skills required by employers, as well as opening the door to opportunities existing in roles in business, finance, the commercial or public sector and the Police. Learners will gain skills such as communication, time management and the ability to work with others, which are fundamental to employment prospects.

Key Facts



Location

Paisley Campus

Level

SCQF Level 5

Day

Wednesday & Friday Afternoon

Time

1:45pm - 4:00pm

HUMAN BODY STRUCTURE AND FUNCTION

Course Outline

Human Body Structure and Function SCQF Level 8 units offers you the opportunity to extend your knowledge and develop an understanding of selected body systems and how the human body co-ordinates these systems to maintain homeostasis. In studying these systems, you will also discover what happens when things go wrong, covering conditions as diverse as hyperthyroidism, gigantism and coronary heart disease.

Entry Level Recommended

S6 Only.

You must have;

- ▶ **Biology or Human Biology Higher or be working towards Advanced Higher**
- ▶ **You should have a genuine interest in human anatomy & physiology**

Course Content

Please note you will be studying an SQA double credit unit at SCQF level 8, this is not a Group Award:

This course covers topics including:

- ▶ **Structure & function of the skeletal system**
- ▶ **Function of the blood and heart**
- ▶ **Structure and function of respiratory system**
- ▶ **Structure and function of urinary system**
- ▶ **Structure and function of digestive system**
- ▶ **Hormonal and electrical signalling**
- ▶ **Practical laboratory experiments**

Progression

The unit would be an ideal stepping stone between secondary education and university programmes in medicine and dentistry, as well as to biology based degree routes. Data handling, problem solving and experimental techniques are all developed alongside expanding knowledge on anatomy and physiology.

Key Facts



Location

Paisley Campus

Level

SCQF Level 8

Day

Wednesday

Time

1:45pm - 4:00pm

ADVANCED MANUFACTURING ENGINEERING FOUNDATION APPRENTICESHIP

Course Outline

The Foundation Apprenticeship in Digital Manufacturing aims to give pupils the opportunity to develop the skills and knowledge to enter into a career in Engineering and the Advanced Manufacturing sector and other Engineering related industries. The programme is designed to provide participants with theory, practice and related work experience. The FA in Digital Manufacturing is an SCQF Level 6 qualification aimed at pupils in S5 and will take 2 years to complete.

Entry Level Recommended

Working towards National 5 Maths and a National 5 STEM/Technical based subject

Course Content

- Communication Core Skill Unit
- Mathematics: Technician 1
- Engineering: Applying IT
- CAD for Engineers
- Engineering Manufacturing Processes
- Engineering Materials
- Graphical Engineering Communications
- Industrial CNC Machining

3 mandatory units, 5 restricted core units, plus four optional units from a further range.

Progression

- Modern Apprenticeship
- HNC Engineering
- University

Interview

A successful interview with college staff may be required before a place is offered on the course.

Key Facts



Location

Paisley Campus

Level

SCQF Level 6

Day

Year 1 - Tuesday/Thursday PM college. Employer engagement/work placement will take place during year 1 – dates to be confirmed.

Year 2 - Tuesday-Friday PM college. Employer engagement/work placement will take place during year 2 – dates to be confirmed.

Time

1.30pm – 4.30pm

SKILLS FOR WORK CONSTRUCTION CRAFTS

Course Outline

Jobs in the construction industry are ever in demand. If you are interested in securing one, you should try this introductory course. It is an ideal starting point for you to explore each of the main trade areas. This is a very practical course; students will work in a variety of workshops producing products and models that are accepted as being completed to industry standards.

Entry Level Recommended

- Working towards National 5 Maths and English
- Genuine interest in the Construction Industry

Course Content

- Employability Skills
- Half Brickwork
- Decorative Painting
- Site Carpentry Bench Joinery

Progression

- NPA Bricklaying
- NPA Roof Slating & Tiling
- NPA Painting & Decorating

Interview

A successful interview with college staff will be required and also a multiple choice exercise before a place is offered on the course.

Key Facts



Location

Paisley Campus

Level

SCQF Level 5

Day

Tuesday/Thursday or Wednesday/Friday

Time

1.45pm – 4.00pm

PERFORMING ENGINEERING OPERATIONS

Course Outline

This qualification covers the fundamental skills and knowledge common to all engineering and manufacturing practises including health and safety requirements and communicating engineering information. The qualification is comprised of 3 Mandatory units and 2 Optional Units (from a large selection of 32.) The 2 practical units are there to substantially improve the practical skills of the pupil, by manufacturing a number of different items from a series of engineering drawing to within a given tolerance.

Entry Level Recommended

Preferable should have or be working towards national 5 qualifications in two of the following Maths, Graphical Communication, Metalwork, Woodwork, Design and Technology/Manufacture, Science

- Have a keen interest in engineering
- Be a good communicator
- Be a team player
- Be prepared to commit to the course.

Course Content

Mandatory Units

- Working Safely in an Engineering Environment
- Working Efficiently and Effectively in Engineering
- Using and Communicating Technical Information

2 units from a selection of 32 to be decided by the department.

Progression

Full time Pre-Apprentice college course

Interview

A successful interview with college staff will be required before a place is offered on the course.

Key Facts



Location

Paisley Campus

Level

SCQF Level 4

Day

Tuesday/Thursday

Time

1.45pm – 4.00pm

ENGINEERING SYSTEMS FOUNDATION APPRENTICESHIP

Course Outline

The Foundation Apprenticeship in Engineering aims to give pupils the opportunity to develop the skills and knowledge to enter into a career in Engineering and the Advanced Manufacturing sector and other Engineering related industries. The programme is designed to provide participants with theory, practice and related work experience. The FA in Engineering is an SCQF Level 6 qualification aimed at pupils in S6 and will take 1 year to complete.

Entry Level Recommended

- ✔ Achieved National 5 Maths and working towards Higher
- ✔ National 5 English and a STEM based subject

Course Content

- ✔ NC Engineering Systems
- ✔ Performing Engineering Operations Units

Progression

- ✔ Modern Apprenticeship
- ✔ HNC Engineering
- ✔ University

Interview

A successful interview with college staff may be required before a place is offered on the course.

Key Facts



Location

Paisley Campus

Level

SCQF Level 6

Day

Year 1 - Tuesday/Thursday/Friday
full day at College. Block work
placement May/June TBC.

Time

9.30am - 4.00pm

CREATIVE & DIGITAL MEDIA FOUNDATION APPRENTICESHIP

Course Outline

The Foundation Apprenticeship in Creative and Digital Media is for pupils in S5. In S5 pupils complete a National Progression Award (NPA) at SCQF level 6. This includes knowledge units that support pupils to develop an understanding of the technologies, processes and practices used within the Creative Industries. In S6 they complete 4 units of the Diploma in Creative Digital Media at SCQF Level 7 all leading to the unit Media: Project which will complement the workplace experience and will be used for the industry challenge project.

Entry Level Recommended

National 5 English and Computing or Media Subject working towards Higher

Course Content

- ✔ **Creative industries: An introduction - Scotland**
- ✔ **Media: understanding the creative process**
- ✔ **Work effectively with others in the creative industries**
- ✔ **Communicating using digital marketing/ sales channels**
- ✔ **Media project**
- ✔ **Creative industries: Understanding a creative brief**
- ✔ **Storytelling for the creative industries**
- ✔ **Ensure your own actions reduce risks to health and safety**
- ✔ **Use digital and social media in marketing campaigns**

Progression

- ✔ **Modern Apprenticeship**
- ✔ **HNC or HND in a variety of creative disciplines**
- ✔ **University**

Key Facts



Location

Paisley Campus

Level

SCQF Level 6

Day

Year 1 - Tuesday/Thursday

Year 2- Tuesday PM college & 1 day work placement

Time

1.30pm - 4.00pm

Interview

An interview is not required for a place on this course. Places will be offered based on information provided within the online application.

SOCIAL MEDIA & ANIMATION

Course Outline

Social Media is everywhere and is used to interact and promote a wide range of hobbies, interests, sports, arts, business and general communication, on a daily basis, worldwide.

This course will help you to create animations and content to promote your area of interest through inclusion within a social media context.

You will look at social media platforms, social media tools, social media methodologies and social media etiquette, whilst creating your own social media platform. You will learn about the basics of animation through use of animation software and how this can be used to maximise the effect of promoting your social media platform. You will also learn how to use film, audio, photography and digital art software to create content for a website.

Entry Level Recommended

Working towards National 5s

Course Content

- ▶ Animation Fundamentals
- ▶ Art & Design Project
- ▶ Interactive Multimedia for Web Development
- ▶ Research

Progression

- ▶ NC Media
- ▶ NC Graphics

Interview

A successful interview with college staff will be required before a place is offered on the course.

Key Facts



Location

Paisley Campus

Level

SCQF Level 5

Day

Tuesday/Thursday

Time

1.45pm – 4.00pm

HIGHER DANCE

Course Outline

This is the perfect course for you if you have an interest in working with others and enhancing your knowledge and understanding of choreography to create new and exciting dance work. You will participate in a variety of dance styles and learn, with others, how the fundamentals are used in the creative process of choreography (dance styles include Jazz, Contemporary and commercial). A basic understanding of Jazz, Contemporary or Ballet is beneficial but not essential for this course and you will be expected to display a commitment to engaging in new ways of working within dance. As you will be working with others, especially in choreographic pieces, full attendance on this course is expected. You will be given support throughout the course to plan, develop and evaluate your performance and will be kept fully informed of your progress. During this course you will have the opportunity to attend theatre trips and workshops such as the Scottish Ballet Highers' day.

Entry Level Recommended

A reference is required for this course

Course Content

- Choreography
- Technical Skills
- Dance Appreciation

Progression

- NC Dance
- HND Dance Artists.
- University

Interview

Entry is by audition and interview only, this will involve: A practical dance class, a group presentation about the course and content, a written short answer paper. The practical class requires that: Appropriate dance clothing should be worn. You should be prepared to dance bare foot. You may be introduced to dance styles which you have not tried before. If you are interested you will be notified through your school of an audition date. Following auditions, places are offered to those who demonstrate the greatest potential to benefit from the course, regardless of their previous experience or dance education background.

Key Facts



Location

Paisley Campus

Level

SCQF Level 6

Day

Wednesday/Friday

Time

1.45pm – 4.00pm

HIGHER PHOTOGRAPHY

Course Outline

Photography is the world's most popular hobby activity. So many business and professions now use photography to promote and develop their brands and products. From Instagram to posters in Braehead Shopping Mall photography is all around us.

Working towards a Higher in Photography will require you to take time in your week to plan, take and edit your pictures. Some projects are weather dependent meaning you will have to take pictures when possible; that might mean early on a Sunday morning!

Some students who complete this course go on to join our very successful courses in photography here in the College. Other students use the Higher to boost their art qualifications for entry to university, college or art school. As part of your school week this course gives you a chance to make a move to the next stage of your development, being a college student, working with new people from across Renfrewshire.

Students really love this course and explain it has helped their confidence and made

them feel more ready to move to college/Uni or work full time.

The course assumes you have little or no experience of photography when you start. We provide all equipment and materials you will need. This is a creative subject that also has a technical element. It will give you an opportunity to practice a wider range of skills – and it looks great on your UCAS or job application form!

Entry Level Recommended

There are no formal entry requirements

Course Content

- ✔ **Learn to use a DSLR camera and edit your images**
- ✔ **Contextual imagery Look at the world of photography, design and plan your photo shoots**
- ✔ **Compile a final project folio of your images**

Progression

- ✔ **NQ Photography**
- ✔ **HNC Photography**
- ✔ **University**
- ✔ **Art School**

Key Facts



Location

Paisley Campus

Level

SCQF Level 6

Day

Wednesday/Friday

Time

1.45pm – 4.00pm

Interview

A successful interview with college staff will be required before a place is offered on the course.

NPA MUSIC PERFORMING

Course Outline

This course provides an opportunity for you to develop your knowledge and understanding of Live Performance, Music Promotion and technique on an instrument or voice. This will be an intensive course and will require you to be self-motivated, enthusiastic and prepared to study out with college sessions.

Entry Level Recommended

You should have a basic level of instrument or vocal skill and entry will be based upon a successful audition. You would benefit from previous experience in music performing.

Course Content

- 📌 Music: Live Performance
- 📌 Performing Music on One Instrument or Voice
- 📌 Music: Promotion in the Music Industry

Progression

- 📌 NC Music
- 📌 HNC Music
- 📌 HNC Sound Production

Interview

A successful interview and audition with college staff will be required before a place is offered on the course.

Key Facts



Location

Paisley Campus

Level

SCQF Level 5

Day

Tuesday/Thursday

Time

1.45pm – 4.00pm

BEGIN BEAUTY THERAPY

Course Outline

This course is an introduction to beauty therapy, covering both practical and theoretical elements. Particular emphasis is placed on the practical abilities of the pupil's work, with an essential aspect of the course involving participating in a realistic working environment.

Entry Level Recommended

There are no formal entry requirements

Course Content

- Beauty Skills: An Introduction
- Introduction to Facial Masks
- Make up Artistry - Practical Skills
- Creative Nail Finishes to Hand and Foot

Progression

- Beauty Care Level 5 course
- Employment as a salon assistant

Interview

A successful interview with college staff will be required before a place is offered on the course.

Key Facts



Location

Paisley Campus

Level

SCQF Level 4

Day

Tuesday/Thursday or Wednesday/Friday

Time

1.45pm – 4.00pm

BEGIN MAKE-UP ARTISTRY

Course Outline

National Progression Award in cosmetology consists of 4 credits. Pupils will work on units such as make-up artistry, practical skills, product awareness, career options and choices, health and safety, prepare and assist in the workplace environment as well as working with customers and colleagues. This course gives pupils an opportunity to apply to NC Make-up full time courses in the future. A degree of written work is part of all units within this course.

Entry Level Recommended

There are no formal entry requirements

Course Content

- Make-up Artistry- Practical Skills
- Product awareness
- Working with customers & colleagues
- Career options & choices
- Prepare and assist in the work place environment
- Health & Safety

Progression

NC Make-up course

Interview

A successful interview with college staff will be required before a place is offered on the course.

Key Facts



Location

Paisley Campus

Level

SCQF Level 4

Day

Wednesday/Friday

Time

1.45pm – 4.00pm

SKILLS FOR WORK HAIRDRESSING

Course Outline

If you are interested in a career in Hairdressing, why not explore all the possibilities in our fantastic salons. The main aim of the course is to provide you with the opportunity to undertake a course in the theoretical and practical skills involved in hairdressing. All units contained within the course contain written work in the formation of a portfolio of evidence.

Entry Level Recommended

You must have a keen interest in learning about hairdressing and be prepared to observe skills being demonstrated and then to practice for as long as it takes to become competent.

Course Content

- Salon Awareness
- Working in a Salon
- Creativity
- Employability Skills

Progression

- Begin Hairdressing course
- Employment as a salon assistant

Interview

You will be interviewed for this course and this will involve: Group presentation about the course and content question paper about your interests in the hairdressing industry. Personal one to one interview your written responses and personal presentation will be graded to gauge your suitability for the course.

Key Facts



Location

Paisley Campus

Level

SCQF Level 5

Day

Tuesday/Thursday or Wednesday/Friday

Time

1.45pm – 4.00pm

HOSPITALITY ESSENTIALS

Course Outline

The hospitality industry recruits a vast number of skilled and unskilled workers each year and the workforce continue to be heavily reliant upon young people aged 16-19 years. This course is designed for those with an interest in working full time or part time in this vibrant, fast paced and exciting industry. From a café, coffee shop, licensed restaurant or hotel this combination of industry required certificates and skills added to your CV will help you find employment.

On this course pupils will develop knowledge an understanding of personal hygiene, food safety and health and safety requirements when working in a professional kitchen along with organizational and time management skills required to follow recipes and produce dishes. Pupils will also learn how to professionally use and care for knives within professional kitchens. Knives may include both straight and serrated bladed from small vegetable knives to cleavers scissors and secateurs.

Entry Level Recommended

Preferably achieved Core Skills SCQF Level 3 however entry is at the discretion of the college

Course Content

- 🔹 **Cookery Processes an introduction - SQA unit 6 credits at SCQF 3**
- 🔹 **Food Hygiene for the Hospitality Industry - SQA unit 6 credits at SCQF 4**
- 🔹 **Maintain and Handle Knives - SQA unit 2 credits at SCQF 5**
- 🔹 **Cookery Support and Customer Services - college certificate**

Progression

- 🔹 **NC Professional Cookery level 5**
- 🔹 **Modern Apprenticeship**
- 🔹 **Employment**

Interview

A successful interview with college staff will be required before a place is offered on the course.

Key Facts



Location

Paisley Campus

Level

SCQF Level 4/5

Day

Tuesday/Thursday (August – December)

Time

1.45pm – 4.00pm

NPA PROFESSIONAL COOKERY

Course Outline

This course provides an opportunity for you to develop your skills in professional cookery and is designed to give you the skills and knowledge needed to make an informed decision regarding following a career in the catering industry as a trainee chef or chef apprentice. It is also the stepping stone to more advanced courses in professional cookery which can be studied full-time or in conjunction with employment.

This is not a leisure course it is intended for pupils who wish to work in the industry and classes take place in a commercial kitchen in the college.

Entry Level Recommended

No formal qualifications are required however experience of a hospitality or home economic related subject would be helpful.

Course Content

Core Units

- ✔ **Food Preparation Techniques: An Introduction**
- ✔ **Food Hygiene for the Hospitality Industry**
- ✔ **Cookery Processes: An Introduction**

Other possible Units

- ✔ **Craft Baking**
- ✔ **Introduction to Cake Decoration**
- ✔ **Hospitality: Organisation of Practical Skills**
- ✔ **Local Hospitality Provision**

Progression

- ✔ **NQ Professional Cookery level 5**
- ✔ **Employment**
- ✔ **Modern Apprenticeship**

Interview

A successful interview with college staff will be required before a place is offered on the course.

Key Facts



Location

Paisley Campus

Level

SCQF Level 4

Day

Wednesday/Friday

Time

1.45pm – 4.00pm

HNC TRAVEL AND TOURISM

Course Outline

This course will equip you with the knowledge, understanding and skills required for employment within the Travel and Tourism industry or for progression to further academic qualifications within the Travel and Tourism area. Employment areas cover organisations in the domestic, inbound tourism and outbound travel industry, for example, tour operations, visitor servicing, tourism development, marketing, customer service, guiding, conferencing, tourist and information services, retail and business travel agents, airlines, airports, cruise operators. This course can also provide a preparation for employment in the general field of business in areas such as administration, marketing and customer services.

Entry Level Recommended

- ▶ S6 Pupils able to work independently and under pressure
- ▶ Achieved 1 Higher or a pass at NC level in a related subject for example Administration or Business

Course Content

Mandatory Units:

- ▶ Introduction to Travel and Tourism
- ▶ Structure of the Travel and Tourism Industry
- ▶ Retail Travel Practice
- ▶ Creating a Culture of Customer Care
- ▶ International Tourist Destinations
- ▶ Preparation for Employment in the Travel and Tourism Industry
- ▶ Graded Unit 1
- ▶ Air Travel
- ▶ Communication

Other Possible Units:

- ▶ Tour Guiding and Resort Representation
- ▶ Visitor Attraction Operations
- ▶ Communication in Spanish

Progression

- ▶ HND Travel and Tourism
- ▶ University
- ▶ Employment

Key Facts



Location

Paisley Campus

Level

SCQF Level 7

Day

2 full days TBC

Time

9.00pm – 4.00pm

Interview

A successful interview with college staff will be required before a place is offered on the course.

NPA BAKERY

Course Outline

If you are interested in pursuing a career in the catering industry, but do not necessarily have any prior experience of bakery, then try this introductory course. You will learn skills in professional bakery, whilst working in the training kitchens within the Hospitality department. You will be preparing and presenting food in a realistic working environment throughout the academic year.

Entry Level Recommended

Preferably achieved Core Skills SCQF Level 3 however entry is at the discretion of the college.

Course Content

- ✔ **Craft Baking: An Introduction**
- ✔ **Cake Decorating: An Introduction**
- ✔ **Bread Making: An Introduction**
- ✔ **Pastry**

Progression

- ✔ **NC Professional Cookery**
- ✔ **Employment**

Interview

An interview is not required for this course

Key Facts



Location

Paisley Campus

Level

SCQF Level 4

Day

Wednesday/Friday

Time

1:45pm - 4:00pm

SKILLS FOR WORK HOSPITALITY

Course Outline

Candidates will develop vocational skills and knowledge and gain practical experience in: menu planning; preparing, cooking and presenting a range of foods in a professional kitchen; serving food and drinks; undertaking reception duties and customer care; and planning, organising and running a small hospitality event.

Entry Level Recommended

Applicants must demonstrate an interest in Hospitality /Catering and should be undertaking Hospitality subjects in School.

Course Content

- Working in a Professional Kitchen
- Working in a professional Restaurant
- Working in the Hospitality Industry
- Planning and contributing to Events.

Progression

Successful completion of this course would allow articulation onto NQ, NC or SVQ Professional Cookery Level 5 or Hospitality Operations and Events Level 5/6

Interview

Yes

Key Facts



Location

Paisley Campus

Level

SCQF Level 5

Day

Wednesday/Friday

Time

1:45pm - 4:00pm

ACTIVITY AND ADVENTURE TOURISM WITH EVENT ORGANISATION

Course Outline

This is an introduction to Travel and Tourism focusing on Scotland and particularly the Activity Tourism sector. This course will give you a mix of different units and will gear you up to a full-time course if you choose to continue your studies.

You will get to do lots of practical activities including a trip to experience tourism first-hand and learn what's new and exciting in the tourism industry today!

During this course you will be involved in planning visits and activities, and you will evaluate your experience of taking part in an activity tourism pursuit.

Entry Level Recommended

We will conduct a 15-minute interview to assess if you are suitable for the course. We are looking for applicants who want to learn about the tourism industry and are keen to learn!

Course Content

This course will offer you a selection of units that cover some of the widely varying elements and subject in the Travel and Tourism Industry which will include:

- ▶ **Activity Tourism: An Introduction**
- ▶ **Assist with an Event**
- ▶ **Basic Customer Care Service Skills**
- ▶ **Local Tourism Product Knowledge**
- ▶ **Employability Skills for Activity Tourism**

Progression

Depending on your assessment results, you can join our full time Travel and Tourism course Skills for Scottish Tourism SCQF Level 5 or NQ travel and Tourism Level 6

Interview

A successful interview with college staff will be required before a place is offered on the course.

Key Facts



Location

Paisley Campus

Level

SCQF Level 4

Day

Wednesday/Friday

Time

1:45pm - 4:00pm

NQ CABIN CREW & AIRPORT OPERATIONS

Course Outline

Pupils will learn duties carried out by cabin crew and airport ground operation personnel. Develop an understanding for airline terminology and be willing to take part in role play situations, e.g. safety demonstrations, announcements, trolley service, mock airport operations dealing with a variety of customer scenarios.

Entry Level Recommended

Achieve 2 National 5s at grade C or above.

Course Content

- Working as Air Cabin Crew
- Selling Skills
- Skills for Customer Care
- Introduction to Airport Ground Operations
- Airport Ground Operations (advanced)
- Travel Products and Services

Progression

- NC International Travel with Airport Ground Operations
- HNC Travel & Tourism

Interview

A successful interview with college staff will be required before a place is offered on the course.

Key Facts



Location

Paisley Campus

Level

SCQF Level 5

Day

Tuesday/Thursday

Time

1:45pm - 4:00pm

Frequently Asked Questions

How do I get there?

If transport is required this is organised through your school and will take you back to the nearest point to your home at the end of the day.

For Foundation Apprenticeships travel expenses will be provided for work placements located more than 2 miles from your home.

How are these programmes different from the subjects I take at school?

The main difference is that you will spend time at college while working towards qualifications at SCQF Level 4, 5, 6 or 7.

If you are studying a Foundation Apprenticeship you will spend time in a work placement with an employer.

How will the courses be certified?

You will receive a certificate from the relevant awarding body (SQA, IMI etc.).

So what are the benefits?

The award itself will act as a springboard into the workplace, a modern apprenticeship, or to go onto college or university. You will develop valuable skills such as communication, working with others and problem solving, skills that are beneficial in the world of work.

Who do I contact if I have a problem while at College?

The Schools Team can be found in the Renfrew Building along from the Main Reception at the main entrance.

Kelly Ewing

School Liaison Coordinator

t: 0141 581 2139

m: 07809 507 410

e: kelly.ewing@wcs.ac.uk

Donna MacLeod

Schools Liaison
Administration Assistant

t: 0141 581 2257

e: donna.macleod@wcs.ac.uk

Ashleigh Bonnar

Foundation Apprenticeship Senior
Administrator

t: 01475 553 132

e: foundation.apprenticeship@wcs.ac.uk

Katrina Maxwell

Foundation Apprenticeship School
Engagement Coordinator

t: 01475 554030

e: katrina.maxwell@wcs.ac.uk

Sharron Rodger

Schools Relationship Manager

e: Sharron.Rodger@wcs.ac.uk

It sounds great - how do I apply?

Places are limited, you should speak to your pastoral/guidance teacher as soon as possible. You should also read the option details for your choice of course and discuss this with your parent or guardian. Your school will instruct you on the relevant online application process.

For Foundation Apprenticeships you must apply online through the West College Scotland website.

Further information can be found at:

- 📌 www.apprenticeships.scot
- 📌 www.westcollegescotland.ac.uk/foundation-apprenticeship
- 📌 <https://www.westcollegescotland.ac.uk/courses/schools-vocational-programme/>



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