



# Schools

## Senior Phase Programmes - S5 & S6

GREENOCK CAMPUS 2020



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# West College Scotland

## Schools Vocational Programmes

Welcome to West College Scotland's Senior Phase Programme; we are delighted that you are considering coming to study at our College.

If you are unsure what you want to do when you leave school then read on...

The courses we offer are ideal if you want to explore subjects and possible career choices which you may not have had the opportunity to study at school. Our courses are designed to give you a whole new learning experience which is different from your school learning. We aim to help you develop new skills relevant to future employment in the wider world and give you the opportunity to progress to further or higher education, so that you achieve your ambitions.

We look forward to welcoming you to West College Scotland.



# West College Scotland

## Foundation Apprenticeships

Learn the skills you need for the future, while you're still at school

### What is a Foundation Apprenticeship?

A Foundation Apprenticeship is an SCQF Level 6 qualification. You can sit a Foundation Apprenticeship over two years, starting in 5th year or a shorter duration course starting in 5th or 6th year alongside your Highers and National 5s.

The difference is, you spend time away from school, at college and with an employer. So you get real, practical work experience.

- ▶ **Get a qualification that employers recognise and the skills you need to start a career in that industry**
- ▶ **Open up your options after school**
- ▶ **You get to work on real projects with an employer. Some of Scotland's biggest, best known organisations are involved, including Barclays, Network Rail and the NHS**
- ▶ **It's a chance to try a career out - so you can decide if it's right for you**

### Where could a Foundation Apprenticeship take you?

#### Straight to Work

An FA gives you skills employers want – like timekeeping, problem solving, communication and teamwork.

You'll have connections with employers, work experience and qualifications recognised by industry.

All this looks great on your CV.

#### A Modern Apprenticeship

In the same subject: You could complete your MA quicker because you'll have completed some elements of the MA during the FA.

In another subject: You'll already have the experience of learning on the job. That looks good to employers who are recruiting MAs.

#### A Graduate Level Apprenticeship

You'll have the experience of learning through work – so you're ready to do it a higher level.

With a GLA, you can take your studies further, even up to Master's Degree level. All while you have a job.

#### College or University

Foundation Apprenticeships are recognised by many Scottish universities and colleges

# INTRODUCTION TO VEHICLE TECHNOLOGY

## Course Outline

This course will provide pupils with an opportunity to experience the skills and knowledge required for the vehicle retail repair industry. It will also prepare prospective young drivers and owners maintain their vehicles.

## Entry Level Recommended

- ✔ Achieved 3 National 4s
- ✔ Have a keen interest in cars
- ✔ Good communicator and team player

## Course Content

- ✔ Health & Safety
- ✔ Introduction to hand tools
- ✔ Introduction to workshop cleaning
- ✔ Wheel and tyre checks
- ✔ Body fitting
- ✔ Introduction to careers
- ✔ Communication
- ✔ Cooling & lubrication
- ✔ Vehicle checks
- ✔ Cleaning vehicle exterior

## Progression

- ✔ Vehicle Maintenance and Repair Level 5 course
- ✔ Modern Apprenticeship
- ✔ Employment

## Interview

A successful interview with college staff will be required before a place is offered on the course.

## Key Facts



### Location

Greenock Finnart

### Level

IMI Level 3/4

### Day

Tuesday/Thursday

### Time

1.30pm – 4.00pm

# CAR BODY REPAIR

## Course Outline

This course will provide pupils with an opportunity to experience the skills and knowledge required for the vehicle retail repair industry. It will also prepare prospective young drivers and owners maintain their vehicles.

## Entry Level Recommended

- ✔ Achieved 3 National 4s
- ✔ Have a keen interest in cars
- ✔ Good communicator and team player

## Course Content

- ✔ Health & Safety
- ✔ Introduction to hand tools
- ✔ Introduction to workshop cleaning
- ✔ Introduction to applying primers
- ✔ Introduction to approving the final finish
- ✔ Introduction to careers, transportation, maintenance & repair
- ✔ Communication in the motor vehicle environment
- ✔ Introduction to joining motor vehicle materials
- ✔ Introduction to applying topcoats
- ✔ Cleaning a vehicle exterior

## Progression

- ✔ Car Maintenance Level 1 course
- ✔ Car Body Repair Level 1 course
- ✔ Motorbikes Level 1 course
- ✔ Modern Apprenticeship

## Interview

A successful interview with college staff will be required before a place is offered on the course.

## Key Facts



### Location

Greenock Finnart

### Level

IMI Level 3/4

### Day

Tuesday/Thursday

### Time

1.30pm – 4.00pm

# ACCOUNTANCY FOUNDATION APPRENTICESHIP

## Course Outline

The Foundation Apprenticeship in Accountancy is for pupils in S5 or S6 and takes 1 years to complete. The aim of the Foundation Apprenticeship Accounting course is to help you understand and use financial information. You will learn to record financial accounting information (and bookkeeping), prepare financial information, indirect tax, analysing accounting information, management accounting and professional ethics for accountants.

Please note work experience will be limited with this Foundation Apprenticeship due to AAT exams and will be arranged during the course.

## Entry Level Recommended

- ✔ **Achieved National 5 Maths and English at grade A or B**
- ✔ **National 5 Business Studies will be advantageous**
- ✔ **Working at Higher level**
- ✔ **There may be an element of independent online learning required.**

## Course Content

- ✔ **Preparing management accounting information**
- ✔ **Analysing accounting information**
- ✔ **Preparing financial accounting information**
- ✔ **Recording data in the ledger**
- ✔ **Professional ethics for accountants**
- ✔ **Work placement unit**
- ✔ **Advanced bookkeeping**
- ✔ **Final accounts preparation**
- ✔ **Indirect tax**

## Progression

- ✔ **HNC/D Accounting**
- ✔ **Modern Apprenticeship in Accounting**
- ✔ **University**

## Interview

A successful interview with college staff will be required before a place is offered on the course.

## Key Facts



### Location

Paisley campus

### Level

SCQF Level 6

### Day

Year 1 – Monday/Tuesday/Wednesday/Thursday

### Time

1.30pm – 4.30pm



# HIGHER ECONOMICS

## Course Outline

This course is made up of three individual units and a final exam. The three units are: UK economic activity, global economic Activity and economics of the market.

### 1. UK Economic activity

This section of the course provides an opportunity for you to learn to understand economic activity of the UK government. You will consider the flow of income in the UK economy and will analyse taxation and spending decisions. You will learn to assess the policies and other methods the UK Government uses to achieve its economic aims.

### 2. Global Economic Activity

This section of the course provides an opportunity for you to learn to analyse the global nature of economics. You will explore global trades and the balance of payments and their importance to the UK. You will look at exchange rates, and consider economic features of the European Union, developing and emerging economies and their impact on the UK.

### 3. Economics of the Market

This section of the course provides an opportunity for you to learn to analyse the economic problem of unlimited wants in relation to limited resources and how this impacts on the daily choices made by individuals, firms and Governments. You will also analyse how demand and supply drives resource allocation and economic production.

### Entry Level Recommended

- ▶ S6 pupils achieved Higher English or Business Management
- ▶ S5 pupils will be considered at the request of the school

### Course Content

- ▶ UK Economic Activity
- ▶ Global Economic Activity
- ▶ Economics of the Market

### Progression

Economics, Business or Accountancy courses at College/University

## Key Facts



### Location

Greenock Finnart

### Level

SCQF Level 6

### Day

Tuesday/Thursday

### Time

1.30pm – 4.00pm

## Interview

A successful interview with college staff will be required before a place is offered on the course.

# HNC BUSINESS

## Course Outline

The HNC in Business is designed to provide a broad understanding of business organisations and the environment in which they operate. The HNC develops further some of the themes introduced through Higher Business Management whilst introducing some new topic areas such as Business Accounting and Economics.

## Entry Level Recommended

S6 pupils achieved Higher English or Business Management (other Highers will be considered)

## Course Content

- Managing People and Organisations
- Economic Issues: An Introduction
- Marketing: An Introduction
- Business Accounting
- IT in Business: Spreadsheets
- Applications Software 1
- Communications: Business Communications
- Business Graded Unit 1

Additional 2 units from list below:

- Business Law: An Introduction
- Statistics for Business
- Creating a Culture of Customer Care
- Digital Marketing Communications: An Introduction

## Progression

- HND Business
- University
- Employment

## Interview

A successful interview with college staff will be required before a place is offered on the course.

## Key Facts



### Location

Greenock Finnart

### Level

SCQF Level 7

### Day

Tuesday/Wednesday/Thursday/Friday

### Time

1.30pm – 4.00pm

# BUSINESS SKILLS FOUNDATION APPRENTICESHIP

## Course Outline

The Foundation Apprenticeship in Business Skills is for pupils in S5 and takes 2 years to complete. In S5 the Foundation Apprenticeship will feature the National Progression Award (NPA), plus the new unit 'Contemporary Business Issues'. In S6 it will mainly be delivered in the workplace, and will enable workplace competence to be developed. In addition, the Foundation Apprentices will complete the SCQF level 6 Work Placement unit.

## Entry Level Recommended

National 5 Maths and English and preferably a business subject.

Pupils should have an interest in at least one of the following areas: business processes, procurement, entrepreneurship, accounting or management.

## Course Content

- Understanding business
- PC Passport - Working with IT software
- Plan how to manage and improve own performance in a business environment
- Support other people to work in a business environment
- Management of people and finance
- Contemporary business issues
- Communicate in a business environment
- Design and produce documents in a business environment

## Progression

- HNC/D Business, Accounting or Administration & IT
- Modern Apprenticeship in Business Administration
- University

## Interview

A successful interview with college staff will be required before a place is offered on the course.

## Key Facts



### Location

Paisley

### Level

SCQF Level 6

### Day

Year 1 - Tuesday/Thursday

Year 2 - 1 and a half day between work placement & SVQ portfolio building

### Time

1.30pm – 4.00pm

# NPA CYBER SECURITY

## Course Outline

This course is designed to raise awareness of Cyber Security and work towards filling the skills gap in this field. The award provides foundation knowledge and skills in Data Security, Digital Forensics and Ethical Hacking.

## Entry Level Recommended

Achieved National 4 IT

## Course Content

- ✔ Data Security
- ✔ Digital Forensics
- ✔ Ethical Hacking

## Progression

- ✔ NC Technical Support with Cyber Security
- ✔ NC Computer Games Deals

## Interview

A successful interview with college staff will be required before a place is offered on the course.

## Key Facts



### Location

Greenock Finnart

### Level

SCQF Level 5

### Day

Tuesday/Thursday

### Time

1.30pm – 4.00pm

# IT: SOFTWARE DEVELOPMENT FOUNDATION APPRENTICESHIP

## Course Outline

The Foundation Apprenticeship in Information Technology is for pupils in S5 and takes 2 years to complete. In S5 pupils complete a National Progression Awards (NPA) in Software Development at SCQF level 6. In S6 pupils will undertake a work placement working on 5 units from the Diploma for IT & Telecommunications Professionals.

## Entry Level Recommended

National 5 Maths and English and preferably a science subject.

Pupils should have an interest in at least one of the following areas: programming, software development, apps design or website creation and design.

## Course Content

- Computing applications: Development
- Software design and development
- Health & Safety in IT and telecom
- Data modelling
- Computing: Authoring a website
- Personal effectiveness
- Investigating and defining customer requirements for IT and telecoms systems
- Computer programming

## Progression

- Modern Apprenticeship
- HNC/D Software Development
- University

## Interview

A interview is not required for a place on this course. Places will be offered based on information provided within the online application.

## Key Facts



### Location

Greenock Finnart

### Level

SCQF Level 6

### Day

Year 1 - Tuesday/Thursday

Year 2 - Thursday PM college & 1 day work placement

### Time

1.30pm - 4.00pm

# NPA COMPUTER GAMES DEVELOPMENT

## Course Outline

This course provides an opportunity to develop your knowledge and understanding of Computer Games Development. The course focuses on games design, games programming and creating media (2D graphics and audio). Computer Games Development is an intensive course and will require you to be self-motivated, enthusiastic and prepared to study outwith college sessions.

## Entry Level Recommended

- ✔ Achieved National 5 Maths and/or Computer Science
- ✔ Some experience of Computer Programming

## Course Content

- ✔ **Computer Games: Design**
- ✔ **Computer Games: Media Assets**
- ✔ **Computer Games: Development**

## Progression

- ✔ **NC Computer Games Development**
- ✔ **HNC Computer Games Development**

## Interview

A successful interview with college staff will be required before a place is offered on the course.

## Key Facts



### Location

Greenock Finnart

### Level

SCQF Level 5

### Day

Tuesday/Thursday

### Time

1.30pm – 4.00pm

# SOCIAL SERVICES CHILDREN & YOUNG PEOPLE FOUNDATION APPRENTICESHIP

## Course Outline

The Foundation Apprenticeship in Social Services Children and Young People is for pupils in S5 & S6. Pupils can study this framework over a 1 or 2 year period (S6 1 year only).

Pupils will complete a National Progression Award (NPA) at SCQF level 6. This includes knowledge units that support pupils to develop an understanding of how children develop and learn, play and child protection. Pupils will also complete the 4 mandatory Units of the SVQ 2 Social Services Children and Young People. The NPA will provide knowledge and an introduction to the skills that will help complete the SVQ units. The NPA has 24 SCQF credit points at SCQF level 6 and the 37 credit points at SCQF level 6. These two parts, along with associated work placement, form the Foundation Apprenticeship in Social Services Children and Young People.

## Entry Level Recommended

National 5 English and working towards Higher

Please note: all candidates are required to be vetted by Disclosure Scotland as part of the Protecting Vulnerable Groups Scheme (PVG Scheme).

## Course Content

- ✔ Safeguarding of children and young people
- ✔ Communication with children and young people
- ✔ Promote the safety and wellbeing of children and young people
- ✔ Support the health and safety of yourself and individuals
- ✔ Support the safeguarding of children
- ✔ Play for children and young people
- ✔ Development of children and young people
- ✔ Support effective communication
- ✔ Develop your own knowledge and practice

## Progression

- ✔ Modern Apprenticeship
- ✔ NC Early Education & Childcare
- ✔ Higher Social Care Level 6
- ✔ HNC Childhood Practice or Social Services
- ✔ University

## Key Facts



### Location

Greenock Waterfront

### Level

SCQF Level 6

### Day

#### 2 Year Model

Year 1 - Tuesday/Thursday

Year 2 - Tuesday PM college & 1 day work placement

#### Shorter Duration Model

Year 1 - Block 1 - Tuesday/Wednesday/Thursday/Friday

Block 2 & 3 - Tuesday/Thursday PM at college & 1 full day work placement

### Time

1.30pm - 4.00pm

## Interview

A successful interview with college staff will be required and also a short written exercise before a place is offered on the course.

# SKILLS FOR WORK CHILDCARE

## Course Outline

Pupils will study a National 5 level programme that will allow you to further develop your knowledge and understanding of child development and children's health, how to care for and feed children, the importance of play in children's development.

You will also be given an opportunity to visit a nursery setting in order to gain some practical experience of working with children. This will be a supervised session/s therefore negating the need for a PVG check..

## Entry Level Recommended

Achieved National 4s and working towards National 5s

## Course Content

- Child Development & Health
- Working in Early Education & Childcare
- Parenting
- Play in Early Education & Childcare

Please note no placement is offered on this course.

## Progression

- NC Early Education & Childcare
- NC Higher Health Care
- NC Higher Social Care
- PDA Education Support Assistant
- Employment

## Interview

A successful interview with college staff will be required and also a short written exercise before a place is offered on the course.

## Key Facts



### Location

Greenock Waterfront

### Level

SCQF Level 5

### Day

Tuesday/Thursday

### Time

1.30pm – 4.00pm



# SOCIAL SERVICES & HEALTHCARE FOUNDATION APPRENTICESHIP

## Course Outline

The Foundation Apprenticeship in Social Services and Healthcare is for pupils in S5. In S5 pupils complete a National Progression Award (NPA) at SCQF level 6 in Social Services and Healthcare. In S6 they complete the 4 Mandatory Units of the SVQ 2 Social Services and Healthcare. The NPA provides knowledge and an introduction to the skills that will help pupils to complete the SVQ units. The NPA has 24 SCQF credit points at SCQF level 6 and the SVQ 2 mandatory units have a total of 37 credit points at SCQF level 6. These two parts, along with the associated work placement, form the Foundation Apprenticeship in Social Services and Healthcare.

## Entry Level Recommended

National 5 English and working towards Higher

Please note: all candidates are required to be vetted by Disclosure Scotland as part of the Protecting Vulnerable Groups Scheme (PVG Scheme).

## Course Content

- ✔ Social services in Scotland
- ✔ Communication in care relationships
- ✔ Human development and social influences
- ✔ Support the health and safety of yourself and individuals
- ✔ Support the safeguarding of individuals
- ✔ Safeguarding people
- ✔ Safe practice and wellbeing in social services
- ✔ Support effective communication
- ✔ Develop your own knowledge and practice

## Progression

- ✔ Modern Apprenticeship
- ✔ Higher Social or Health Care Level 6
- ✔ HNC Social Services or Care & Administrative Practice or Childhood Practice
- ✔ University

## Key Facts



### Location

Greenock Waterfront

### Level

SCQF Level 6

### Day

Year 1 - Tuesday/Thursday

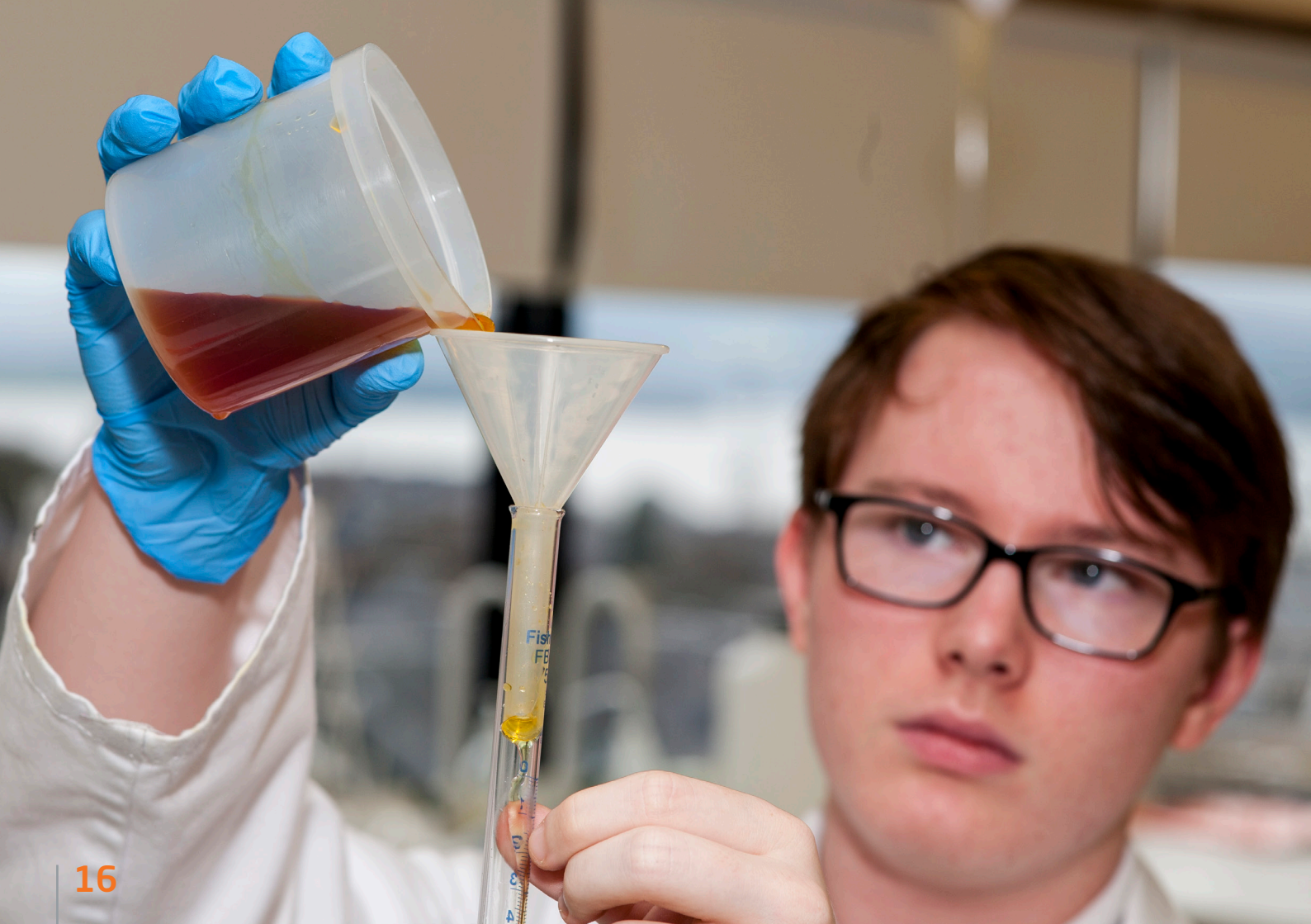
Year 2 - Thursday PM at college & 1 full day work placement

### Time

1.30pm – 4.00pm

## Interview

A successful interview with college staff will be required and also a short written exercise before a place is offered on the course.



# HIGHER PSYCHOLOGY

## Course Outline

This Higher covers a range of topics and approaches within psychology and will introduce you to different ways of explaining behaviour. It is a 'crash' higher, and sits within the 'science' half of social sciences. It is grounded in theory and research so you will be expected to be able to remember, explain and analyse a range of theories and research.

## Entry Level Recommended

Achieved Higher English

## Course Content

- Memory
- Sleep & Dreams
- Conformity & Obedience
- Prejudice
- Independent Research Assignment

## Progression

- Level 6 Social Sciences & Criminology
- HNC Social Sciences

## Interview

An interview is not required for this course

## Key Facts



### Location

Greenock Finnart

### Level

SCQF Level 6

### Day

Tuesday/Thursday

### Time

1.30pm – 4.00pm

# HUMAN BODY STRUCTURE & FUNCTION

## Course Outline

Human Body Structure & Function is an SCQF Level 8 unit which offers those with Higher Human Biology or Higher Biology the opportunity to extend your knowledge and develop an understanding of selected body systems, and how the human body co-ordinates these systems to maintain homeostasis. In studying these systems, you will also discover what happens when things go wrong, covering conditions as diverse as hyperthyroidism, gigantism and coronary heart disease.

## Entry Level Recommended

- ✔ Achieved Higher Biology or Higher Human Biology
- ✔ A genuine interest in Human Anatomy & Physiology

## Course Content

- ✔ **Skeletal & Muscular Systems**
- ✔ **Reflex Actions**
- ✔ **Function of the Blood & Heart**
- ✔ **Structure & Function of Urinary System**
- ✔ **Structure & Function of Digestive System**
- ✔ **Practical Laboratory Experiments**

## Progression

This unit would be an ideal stepping stone between secondary education and university programmes in dentistry, medicine, veterinary science and biology based degree routes

## Interview

A successful interview with college staff will be required before a place is offered on the course.

## Key Facts



### Location

Greenock Finnart

### Level

SCQF Level 8

### Day

Wednesday

### Time

1.30pm – 4.00pm

# CIVIL ENGINEERING FOUNDATION APPRENTICESHIP

## Course Outline

The Foundation Apprenticeship in Civil Engineering is for pupils in S5. Pupils will be given the opportunity to develop the skills required by modern professional Civil Engineering Technicians and provides an insight to the many career options available. They will study the principles and practices utilised by engineers and consultancy teams working in the field of renewable energy, roads and bridges, flood alleviation, commercial buildings, marine works and environmental protection through an NC in Civil Engineering at SCQF Level 6 and SVQ 3 Construction Technical. In S6 there will be work placement.

## Entry Level Recommended

Achieved several National 5 subjects including Maths & Physics and working towards Higher.

## Course Content

- ✔ Civil engineering materials
- ✔ Civil engineering site work
- ✔ Computer aided drafting: An introduction
- ✔ Health and safety in the construction industry
- ✔ Mechanics for construction: An introduction
- ✔ Civil engineering project
- ✔ Civil engineering technology
- ✔ Construction site surveying: An introduction
- ✔ Mathematics: Craft 1
- ✔ Construction Technology: Groundworks & Substructures
- ✔ Modern Methods of Construction: An Introduction

## Progression

- ✔ Modern Apprenticeship
- ✔ HNC Construction Management
- ✔ University

## Key Facts



### Location

Greenock Finnart

### Level

SCQF Level 6

### Day

Year 1 - Tuesday/Thursday

Year 2 - Tuesday/Thursday PM college  
& 1 day work placement

### Time

1.30pm – 4.30pm

## Interview

A interview is not required for a place on this course. Places will be offered based on information provided within the online application.

# SKILLS FOR WORK CONSTRUCTION CRAFTS

## Course Outline

Jobs in the Construction industry are always plentiful if you are interested in a career in construction, you should try this introductory course. It is an ideal starting point for you to explore each of the main trade areas. You will need to be prepared to get your hands dirty! You will learn a variety of trades which are important in the industry, such as bench joinery, painting and decorating, brickwork and employability skills.

## Entry Level Recommended

Achieved National 4s

## Course Content

- ✔ **Employability Skills**
- ✔ **Brick Walling**
- ✔ **Decorative Painting**
- ✔ **Site Carpentry Bench Joinery**

## Progression

- ✔ **College**
- ✔ **Modern Apprenticeship**

## Interview

A successful interview with college staff and short test will be required before a place is offered on the course.

## Key Facts



### Location

Greenock Finnart

### Level

SCQF Level 5

### Day

Tuesday/Thursday OR Wednesday/Friday

### Time

1.30pm – 4.00pm

# INTRODUCTION TO PLUMBING

## Course Outline

The Course is a vocationally-related qualification at a basic, introductory level which is intended to make candidates aware of, and prepare for, employment within the BSE sector in any of the main occupational areas of; Plumbing, Electro technical, Heating and Ventilating, Refrigeration and Air Conditioning.

## Entry Level Recommended

Achieved National 3 Maths and English

## Course Content

- ▶ Introduction to building services engineering
- ▶ Introduction to energy
- ▶ Employability skills
- ▶ Introduction to safe working practices
- ▶ Introduction to science

## Progression

- ▶ NPA Building Services Engineering
- ▶ NC Building Services Engineering

## Interview

A successful interview with college staff will be required before a place is offered on the course.

## Key Facts



### Location

Greenock Finnart

### Level

SCQF Level 4

### Day

Tuesday/Thursday

### Time

1.30pm – 4.00pm

# ENGINEERING FOUNDATION APPRENTICESHIP

## Course Outline

The Foundation Apprenticeship in Engineering aims to give pupils the opportunity to develop the skills and knowledge to enter into a career in Engineering and the Advanced Manufacturing sector and other Engineering related industries. The programme is designed to provide participants with theory, practice and related work experience. The FA in Engineering is an SCQF Level 6 qualification aimed at pupils in S5 and will take 2 years to complete.

## Entry Level Recommended

- ✔ Achieved National 5 Maths and working towards Higher
- ✔ National 5 English and a STEM based subject

## Course Content

- ✔ **NC Engineering Systems**
- ✔ **Performing Engineering Operations Units**

## Progression

- ✔ **Modern Apprenticeship**
- ✔ **HNC Engineering**
- ✔ **University**

## Interview

A successful interview with college staff will be required before a place is offered on the course.

## Key Facts



### Location

Greenock Finnart

### Level

SCQF Level 6

### Day

Year 1 - Tuesday/Thursday

Year 2 - Tuesday/Thursday PM college  
& 1 day work placement

### Time

1.30pm – 4.30pm



# ENGINEERING

## Course Outline

In this course, pupils will study four units, where you will be introduced to complex engineering processes, tools, technologies and skills to prepare you for college or the workplace. As a predominantly practical course most assessment is practical with some written and there are no formal exams.

## Entry Level Recommended

Achieved National 5 Maths and English at grade 'C' or above (not Life Skill Maths) and preferably a science subject

## Course Content

- ▶ Mechanical & Fabrication
- ▶ Design Manufacture
- ▶ Electrical & Electronics
- ▶ Maintenance

## Progression

- ▶ NC Engineering
- ▶ HNC Engineering
- ▶ Modern Apprenticeship

## Interview

A successful interview with college staff will be required before a place is offered on the course.

## Key Facts



### Location

Greenock Finnart

### Level

SCQF Level 5

### Day

Tuesday/Thursday

### Time

1.30pm – 4.00pm

# NPA TELEVISION PRODUCTION

## Course Outline

This flexible and thought provoking course enables pupils to study all aspects of television news. It can be used within the context of Media Studies, English, Citizenship and related subjects the resources can be adjusted to suit the subject as well as the level of pupil. Pupils will learn to critically analyse television news as well as create their own news stories. They will use digital technologies as well as online tools to select, edit and produce news stories, whilst working within the TV studios environment. This course is made up of four lesson plans corresponding pupil worksheets. It has been conceived using a concept map which sees the news (and indeed all media) as involved in a circuit of meaning; the structure has been informed by the key aspects approach that underlines most UK Media Studies courses. The news course can easily be integrated with the study of other Media forms.

Breaking the news aims to give students a theoretical and practical understanding of the social, political, creative, technological and ethical choices involved in television news. It is designed to encourage pupils to consider the role of the news services in a democratic society, and develop a lifelong interest in political, social and economic issues both nationally and globally.

## Entry Level Recommended

A genuine interest in general Media

## Course Content

- Basic Video Camera Operations
- Basic Video Editing
- Sound Recording for Single Camera
- Directing a Single Camera Production
- Multi Camera Studio Production Roles

## Progression

- NC Media
- HNC Creative Industries: Television

## Key Facts



### Location

Greenock Finnart

### Level

SCQF Level 5/6

### Day

Tuesday/Thursday

### Time

1.30pm – 4.00pm

## Interview

A successful interview with college staff will be required before a place is offered on the course.



# HNC TELEVISION PRODUCTION

## Course Outline

This is a really hands-on course involving external experience, and is based around working as part of our TV channel production team. After successfully completing this course you'll have the skills needed to get an entry level role in camera, sound and editing, production or studio work.

## Entry Level Recommended

- ▶ S6 pupils who have achieved at least one Higher
- ▶ Genuine interest in Television Production

## Course Content

12 SQA Credits including:

- ▶ **Multi-Camera Production Skills**
- ▶ **Camera, Lighting, Sound Recording, Editing, Production Skills**

## Progression

HND Television Production

## Interview

A successful interview with college staff will be required before a place is offered on the course.

## Key Facts



### Location

Greenock Finnart

### Level

SCQF Level 7

### Day

Tuesday/Wednesday/Thursday/Friday PMs  
OR Tuesday/Thursday all day

### Time

1.30pm – 4.00pm OR 9.00am – 4.00pm

# HNC SOUND PRODUCTION

## Course Outline

This course is aimed at pupils who are interested in learning how to make sound recordings in a recording studio environment and operate live sound in a music venue. The course will give pupils the skills needed to get an entry level role as a live sound engineer, studio recording engineer, music producer, instrument technician, multimedia editor or sound designer.

## Entry Level Recommended

- ▶ S6 pupils who have achieved at least one Higher
- ▶ Genuine interest in Sound Production

## Course Content

12 SQA Credits including:

- ▶ **Multi-track Recording & Mixing**
- ▶ **Live Sound Reinforcement**
- ▶ **Audio Post Production**
- ▶ **Introduction to Music Business**

## Progression

HND Sound Production

## Interview

A successful interview with college staff will be required before a place is offered on the course.

## Key Facts



### Location

Greenock Finnart

### Level

SCQF Level 7

### Day

Tuesday/Wednesday/Thursday/Friday PMs  
OR Monday/Tuesday all day

### Time

1.30pm – 4.00pm OR 9.00am – 4.00pm

# NPA MUSIC

## Course Outline

This course is aimed at pupils who have a keen interest in rock / pop music, no matter what their ambitions are after leaving school – whether they want to study music at college / university or not. The course focuses on learning the craft of live performance, which will culminate in an end of year show case in the main theatre of The Beacon Arts Centre.

## Entry Level Recommended

Experience in playing one of the following instruments:

- ▶ Bass Guitar
- ▶ Drums
- ▶ Guitar
- ▶ Keyboards
- ▶ Vocals

## Course Content

- ▶ Performing Music on One Instrument or Vocals
- ▶ Live Performance
- ▶ Promotion in the Music Industry

## Progression

HNC Music

## Interview

A successful interview with college staff and short audition will be required before a place is offered on the course.

## Key Facts



### Location

Greenock Finnart

### Level

SCQF Level 6

### Day

Tuesday/Thursday

### Time

3.30pm – 5.30pm

# NPA MUSIC BUSINESS

## Course Outline

Do you love music and would like to find out how the music industry works? If you are interested in working in the music industry and want to know what all the different jobs involve, this is the ideal course to give you a good grounding in the music industry. Classes will be a mix of tutorials, case studies and practical sessions and you will have the opportunity to work with bands in our award winning recording studios, work on the Clyde built Record label and organise live events.

## Entry Level Recommended

- ✔ Achieved National 5 English and Business Management
- ✔ Genuine interest in the music industry

## Course Content

- ✔ Introduction to the UK Music Industry
- ✔ Promotion in the Music Industry
- ✔ Creative Project

## Progression

HNC Music Business

## Interview

A successful interview with college staff will be required before a place is offered on the course.

## Key Facts



### Location

Greenock Finnart

### Level

SCQF Level 6

### Day

Wednesday/Friday

### Time

1.30pm – 4.00pm

# HNC MUSIC

## Course Outline

This is a hands-on course that gives you lots of opportunities to perform live and take part in recording sessions. You will receive 121 instrumental tuition throughout the course.

## Entry Level Recommended

S6 Pupils

Experience in playing one of the following instruments:

- ▶ Bass Guitar
- ▶ Drums
- ▶ Guitar
- ▶ Keyboards
- ▶ Vocals

## Course Content

12 SQA Credits including:

- ▶ 121 Instrumental Tuition
- ▶ Live Performance
- ▶ Music History
- ▶ Music Theory
- ▶ Introduction to Music Business

## Progression

HND Music

## Interview

A successful interview with college staff and short audition will be required before a place is offered on the course.

## Key Facts



### Location

Greenock Finnart

### Level

SCQF Level 7

### Day

Tuesday/Wednesday/Thursday/Friday PM  
OR Tuesday/Thursday all day

### Time

1.30pm – 4.00pm OR 9.00am – 4.00pm



# BEGIN MAKE-UP ARTISTRY

## Course Outline

NPA in cosmetology consists of 4 credits. Students will work on units such as Makeup artistry practical skills, product awareness, career options and choices, health and safety, prepare and assist in the workplace environment as well as working with customers and colleagues. This course gives pupils an opportunity to apply to NC Make up full time courses in future. A degree of written work is part of all units within this course.

## Entry Level Recommended

There are no formal entry requirements pupils must have a keen interest in the subject area

## Course Content

- ▶ **Makeup Artistry Practical Skills**
- ▶ **Product Awareness**
- ▶ **Career Option & Choices**
- ▶ **Health & Safety**
- ▶ **Prepare and Assist in the Workplace Environment**
- ▶ **Working with Customers & Colleagues**

## Progression

NC Makeup

## Interview

A successful interview with college staff will be required before a place is offered on the course.

## Key Facts



### Location

Greenock Finnart

### Level

SCQF Level 4

### Day

Tuesday/Thursday

### Time

1.30pm – 4.00pm

# SKILLS FOR WORK HAIRDRESSING

## Course Outline

If you are interested in a career in Hairdressing, why not explore all the possibilities in our fantastic salons. The main aim of the course is to provide you with the opportunity to undertake a course in the theoretical and practical skills involved in hairdressing. All units contained within the course contain written work in the formation of a portfolio of evidence.

## Entry Level Recommended

There are no formal entry requirements pupils must have a keen interest in the Hairdressing industry

## Course Content

- ✦ **Hairdressing: Employability Skills**
- ✦ **Hairdressing: Working in the Salon**
- ✦ **Makeup Skills**
- ✦ **Hairdressing: Salon Awareness**
- ✦ **Hairdressing: Creativity**

## Progression

- ✦ **Begin Hairdressing college course**
- ✦ **Salon assistant job**

## Interview

A successful interview with college staff will be required before a place is offered on the course.

## Key Facts



### Location

Greenock Finnart

### Level

SCQF Level 5

### Day

Tuesday/Thursday

### Time

1.30pm – 4.00pm

# HOSPITALITY ESSENTIALS

## Course Outline

This 30 week course is designed for those with an interest in working full-time or part-time in this vibrant, fast paced and exciting industry.

From a café, coffee shop, licenced restaurant or hotel this combination of industry required certificates and skills added to your CV will help you find employment.

## Entry Level Recommended

- ✔ Achieved National 4/5 Hospitality
- ✔ Genuine interest in the Hospitality Industry

## Course Content

- ✔ Allergy Awareness Certificate
- ✔ Barista Skills Certificate
- ✔ Basic Kitchen Cookery Skills
- ✔ Licensing Training for Service Staff Certificate
- ✔ Events and Front of House Skills

## Progression

- ✔ College
- ✔ Employment

## Interview

A successful interview with college staff will be required before a place is offered on the course.

## Key Facts



### Location

Greenock Finnart

### Level

SCQF Level 5

### Day

Tuesday/Thursday

### Time

1.30pm – 4.00pm

# INTRODUCTION TO CABIN CREW & AIRPORT OPERATIONS

## Course Outline

Pupils will learn duties carried out by cabin crew and airport ground operation personal. Develop an understanding for airline terminology and be willing to take part in role play situations, e.g. safety demonstrations, announcements, trolley service, mock airport operations dealing with a variety of customer scenarios.

## Entry Level Recommended

Achieved 2 National 5s at grade C or above

## Course Content

- Learn to Check In
- Working as Air Cabin Crew
- Introduction to Airport Ground Operations
- Selling Skills

## Progression

- NC International Travel with Airport Ground Operations
- HNC Travel & Tourism

## Interview

A successful interview with college staff will be required before a place is offered on the course.

## Key Facts



### Location

Greenock Finnart

### Level

SCQF Level 5

### Day

Tuesday/Thursday

### Time

1.30pm – 4.00pm

# HNC TRAVEL & TOURISM

## Course Outline

This course develops product knowledge and people skills for the fast paced environment of the travel industry, providing pupils with the vocational skills required for high quality service to customers in many different types of tourism and travel organisations.

## Entry Level Recommended

Achieved 1 Higher

## Course Content

12 SQA Credits:

- ✔ Retail Travel Practice
- ✔ Air Travel
- ✔ Creating Culture & Customer Care
- ✔ Communication
- ✔ Preparation for Employment
- ✔ Travel & Tourism Graded Unit
- ✔ Marketing
- ✔ ICT
- ✔ International Tourist Destinations
- ✔ Structure of the Travel & Tourism Industry

## Progression

- ✔ HND Travel & Tourism
- ✔ Employment

## Interview

A successful interview with college staff will be required before a place is offered on the course.

## Key Facts



### Location

Greenock Finnart

### Level

SCQF Level 7

### Day

TBC

### Time

9.00am – 4.00pm

# PHARMACOLOGY

## Course Outline

This course provides pupils with the opportunity to develop knowledge and skills relevant to pharmacology. These skills will be beneficial in bridging the gap between secondary education and biology-based degree routes, or vocational routes such as pharmacy, medicine or veterinary science.

A variety of practical skills will be developed relevant to those looking to work in the area of life sciences. This ranges from the practical techniques needed to work with micro-organism through to the use of Gilson pipettes and spectrophotometers.

Assessment is by written test as well as practical skills and project work.

## Entry Level Recommended

Achieved National 5 Biology

## Course Content

- ▶ **Pharmacology: An Introduction**
- ▶ **Pharmacotherapeutics**
- ▶ **Microbiology for Healthcare**
- ▶ **Health Promotion**

## Progression

College

## Interview

A successful interview with college staff will be required before a place is offered on the course.

## Key Facts



### Location

Greenock Finnart

### Level

SCQF Level 6

### Day

Tuesday/Thursday

### Time

1.30pm – 4.00pm

# NPA SPORT

## Course Outline

National Progression Award in Exercise and Fitness Leadership SCQF level 6

## Entry Level Recommended

Achieved or working towards Highers  
Strong interest in Sport & Fitness

## Course Content

- Exercise & Fitness: Cardiovascular Training
- Exercise & Fitness: Fixed Weight Training
- Exercise & Fitness: Free Weight Training
- Exercise & Fitness: Circuit Training

## Progression

HNC/D Fitness and Coaching courses

## Interview

A successful interview with college staff will be required before a place is offered on the course.

## Key Facts



### Location

Greenock Finnart

### Level

SCQF Level 6

### Day

Tuesday/Thursday

### Time

1.30pm – 4.00pm

# STEP LINK

## Course Outline

An 8-week taster course to help pupils make the transition from school to college within a supported environment. This will help the young person decide whether they would like to come on to the full-time Step Course. Within the 8 weeks pupils will get introduced to college life, they will work on their development of core skills through project-based learning with the pupils very much involved in leading the project with health and wellbeing incorporated into this.

## Entry Level Recommended

Suitable for pupils aged 15-18 working at SCQF level 3 or 4 or below who are considering a full-time college placement on leaving school

## Attendance Pattern

The Step link taster course runs 2 times a year, once in April and once in November. It runs for 2 days a week for 8 weeks. 9am-4pm. Days and Dates to be confirmed before each taster starts

## Progression

↳ Step 1 course

## Interview

An interview is not required for this course.

## Key Facts



### Location

Greenock Finnart

### Level

Non-accredited

### Day

TBC

### Time

9.00am – 4.00pm



# STEP 1

## Course Outline

This is a one-year course for school leavers who would benefit from additional support in order to help them make future progression into a mainstream course and/or employment. The Step Course offers young people an opportunity to mature and gain self-confidence by developing personal and social skills in a supportive environment. It also provides an introduction to vocational work areas by offering taster options in other college departments and work experience opportunities.

## Entry Level Recommended

This course is designed for school leavers. You should be an independent traveller or working towards independent travel. You must show you're working at SCQF level 3 and be able to communicate at this level.

## Attendance Pattern

This is a full-time course which will run for 3 days a week. Days to be confirmed. Times are 9am-4pm.

## Course Content

Timetables are individualised depending on choices classes therefore not all students will receive all units below and lecturers can use their discretion to deliver units at higher or lower level as appropriate to learner needs. Examples of units delivered are

- Motor Vehicles - Auto Motive skills F8MX10
- Business start up/cooking - Cookery skills H20973, Enterprise activity D36N09
- Personal development self in community - H18 N44/037
- Creative project/art - Art and design expressive activity H20 273
- Woodwork/joinery - Practical craft skills, working with craft tools- H25 D72 H25J73
- Social issues - Social issues in the United Kingdom- H23 F73
- Communication/literacy - F3GB 10/11
- Numeracy - F3GF 10/11
- Sport - DM4509 Physical education
- Hair and beauty - Cosmetology - Product awareness F060 10
- Prepare and assist in a working environment F0F9 10

## Key Facts



### Location

Greenock Finnart

### Level

Non-accredited

### Day

TBC

### Time

9.00am - 4.00pm

## Interview

A successful interview with college staff will be required before a place is offered on the course.

# Frequently Asked Questions

## How do I get there?

If transport is required this is organised through your school and will take you back to the nearest point to your home at the end of the day.

For Foundation Apprenticeships travel expenses will be provided for work placements located more than 2 miles from your home.

## How are these programmes different from the subjects I take at school?

The main difference is that you will spend time at college while working towards qualifications at SCQF Level 4, 5, 6 or 7.

If you are studying a Foundation Apprenticeship you will spend time in a work placement with an employer.

## How will the courses be certified?

You will receive a certificate from the relevant awarding body (SQA, IMI etc.).

## So what are the benefits?

The award itself will act as a springboard into the workplace, a modern apprenticeship, or to go

onto college or university. You will develop valuable skills such as communication, working with others and problem solving, skills that are beneficial in the world of work.

## Who do I contact if I have a problem while at College?

The Schools & Foundation Apprenticeship team can be found in the Newton Suite (1st Floor) at Greenock Finnanart Street.

### Sandra Gardiner

School Liaison coordinator

t: 01475 724 433

m: 07590 230 404

e: Sandra.gardiner@wcs.ac.uk

### Kerri Stinson

Schools Liaison  
Administration Assistant

t: 01475 724 433

e: kerri.stinson@wcs.ac.uk

### Ashleigh Bonnar

Foundation Apprenticeship  
Senior Administrator

t: 01475 553 132

e: foundation.apprenticeship@wcs.ac.uk

### Sharron Rodger

Schools Relationship Manager

t: 07720974200

e: Sharron.Rodger@wcs.ac.uk

## It sounds great - how do I apply?

Places are limited, you should speak to your guidance teacher as soon as possible. You should also read the option details for your choice of course and discuss this with your parent or guardian.

For Foundation Apprenticeships you must apply online through the West College Scotland website.

Further information can be found at:

-  [www.apprenticeships.scot](http://www.apprenticeships.scot)
-  [www.westcollegescotland.ac.uk/foundation-apprenticeship](http://www.westcollegescotland.ac.uk/foundation-apprenticeship)
-  <https://www.westcollegescotland.ac.uk/courses/schools-vocational-programme/>





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