

**WEST COLLEGE SCOTLAND
BOARD OF MANAGEMENT**

**MONDAY 7 OCTOBER 2019 at 3.00 p.m. in
Ardgowan 1 &2, Finnart Street, Greenock Campus**

AGENDA

General Business

1. Welcome
2. Apologies
3. Declaration of Interests
4. Minutes of the meeting held on 17 June 2019
Actions from the minutes Enclosed KM
Enclosed KM
5. Matters Arising from the minutes
(and not otherwise on the agenda)

Main Items for Discussion and/or Approval

6. Budget 2019-20 and 5 Year Financial Forecast Paper 6 DA
7. Chief Executive's Report Paper 7 LC
 - .1 Business Transformation Plan: Update on progress
 - .2 Greenock Campus
 - .3 Appointment of Chair
 - .4 Voluntary Severance Scheme
8. Strategic Risk Register Paper 8 DA
9. Students Association Report Paper 9 VT
10. Chair's Report Paper 10 KM
 - .1 Board Membership: Report from Selection Panel Paper 10.1 KM
To follow
 - .2 Board External Effectiveness Review: Progress Report Paper 10.2 KM
 - .3 Review of Committee Structure Paper 10.3 KM

Committee Reports

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| 11. Finance and General Purposes Committee
Minutes of the meeting held on 3 September 2019
.1 Contract Approvals | Paper 11
Paper 11.1 | JH
JH |
| 12. Audit Committee
Minutes of the meeting held on 4 September 2019
.1 Approval of Policies | Paper 12
Paper 12.1 | JM
JM |
| 13. Estates Committee
Minutes of the meeting held on 10 September 2019 | Paper 13 | NA |
| 14. Organisational Development and HR Committee
Minutes of the meeting held on 18 September 2019 | Paper 14 | KM |
| 15. Nominations Committee: Report | Paper 15 | KM |
| 16. Remuneration Committee : Report | Paper 16 | MN |

Items for Information

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| 17. Board of Management: Membership, Dates of meetings
and proposed Schedule of Business 2019/20 | Paper 17 | GM |
| 18. Report on Delegated Action Taken since last meeting | Paper 18 | KM |
| 19. Any other business | | |
| 20. Next meeting: Monday 9 December 2019 at 3.00 p.m. at the Paisley Campus
The development session on risk management and developing a risk management
appetite statement will be held at the start of the meeting at 3.00 – 4.00 p.m. | | |

Gwen McArthur
Secretary to the Board