

**WEST COLLEGE SCOTLAND  
BOARD OF MANAGEMENT**

**MONDAY 25 MARCH 2019 at 3.30 p.m. in  
Room 1, Abercorn Centre, Paisley Campus**

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|---|----------------|
| 1. <b>Assurance Framework</b>   | Paper 1     AR |
| The Scottish Government issued a revised Audit and Assurance Committee Handbook in 2018. The College is working with Scott-Moncrieff to develop an assurance framework and this session is aimed at informing the Board of the work currently underway. |                |

**AGENDA**

**General Business**

- |  |                 |
|--|-----------------|
| 2. Welcome   |                 |
| 3. Apologies   |                 |
| 4. Declaration of Interests  |                 |
| 5. Minutes of the meeting held on 4 February 2019                        | Enclosed     KM |
| .1 Actions from the minutes  | Enclosed     KM |
| 6. Matters Arising from the minutes<br>(and not otherwise on the agenda) |                 |

**Main Items for Discussion and/or Approval**

- |   |                   |
|---|-------------------|
| 7. Chief Executive's Report             | Paper 7     LC    |
| .1 Regional Outcome Agreement 2019 – 20 | Annex 1     SG    |
| 8. Centre for Performing Arts           | Paper 8     AH    |
| 9. HR Annual Report 2018                | Paper 9     LL/DG |
| 10. Strategic Risk Register             | Paper 10     AR   |
| 11. Chair's Report                      | Paper 11     KM   |
| 12. Students Association Report         | Paper 12     JM   |

## **Committee Reports**

- |  |             |     |
|--|-------------|-----|
| 13. Organisational Development and HR Committee<br>Minutes of meeting of 13 February 2019  | Paper 13    | LL  |
| .1 Employee Health and Wellbeing Strategy  | Paper 13.1  | LL  |
| 14. Corporate Development Committee<br>Minutes of meeting of 19 February 2019              | Paper 14    | JHa |
| 15. Learning, Teaching and Quality Committee<br>Minutes of the meeting of 20 February 2019 | Paper 15    | JHe |
| 16. Estates Committee<br>Minutes of meeting of 26 February 2019                            | Paper 16    | AH  |
| 17. Finance and General Purposes Committee<br>Minutes of the meeting of 5 March 2019       | Paper 17    | JHa |
| .1 Sport and Leisurewear Contract  | Paper 17.1  | AR  |
| 18. Audit Committee<br>Report from the meeting of 14 March 2019                            | Oral Report | JM  |

## **Items for Information**

- |   |            |    |
|---|------------|----|
| 19. Board of Management:  |            |    |
| .1 Proposed dates of meetings in 2019/20                                  | Paper 19.1 | GM |
| .2 Membership, Dates of Meetings and Schedule of<br>Business 2018/19      | Paper 19.2 | GM |
| 20. Report on Delegated Action Taken since last meeting                   | Paper 20   | KM |
| 21. Any other business  |            |    |
| 22. Next meeting: Monday 17 June 2019 at 4.00 p.m. at the Paisley Campus. |            |    |

Gwen McArthur  
Secretary to the Board