

West College Scotland
Student Experience & Quality Enhancement Committee (SEQEC)
Minute of Meeting held on Wednesday 10 September 2025, via Teams

Present:	A Campbell, Principal [AC] G Cooper [GC] J Couto-Phoenix [JCP] W Hatton, Ex Officio [WH] G Hunt, Chair [GH] S Mason [SM] J McKie [JM]	In Attendance:	E Lemaire, Assistant Principal [EL] C MacNab, Assistant Principal [CM] J McAllister, Interim Assistant Principal [JMc] S McDonald, Governance Manager [SMc] (Minutes) A Pignatelli, Vice Principal Educational Leadership [ARP] W Sheridan-Price, Interim Assistant Principal [WSP] G Taylor [GT] (To Item SEQ677) N Tyler, Director Student Exp, [NT]
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SEQ666 Welcome & Apologies

Apologies were noted from D Donaldson and G Rice. The Chair welcomed everyone to the meeting.

The Chair advised that Janie O'Neill had now completed her term as a coopted member of the Committee. He noted that following Board procedures, and now that Board Members had been appointed with the relevant skills required for the committee, the co-option was not required at this stage. The Chair thanked Janie for her input and support of the Committee and looked forward to her continuing connections with the College in other capacities.

SEQ667 Declarations of Interest

The standing declarations of interests of members, as available on the [Register of Interests](#) on the College website, were noted as current. There were no specific interests declared with regard to the items on the agenda for the meeting.

SEQ668 Minutes of the Last Meeting

The minutes of the meeting held on Wednesday 4 June 2025 were approved as an accurate record of discussions.

SEQ669 Actions from the Meeting and Matters Arising

The Committee **noted** the updates provided on the outstanding actions since the last meeting.

ARP noted that the three new Student Presidents had recently attended the first Educational Leadership Team meeting of the new academic session. This collaborative

approach would continue throughout the session to increase student engagement and ensure their voice is heard.

ARP and JCP to catch up to see if anything can be taken forward with the sustainability action (LTQ561&649). **Action: ARP**

Completed and ongoing actions can now be removed.

SEQ670 Committee Membership and Terms of Reference

The Chair spoke to the revised Terms of Reference for the Committee. He noted the change of name as well as the proposed additions made to enhance the remit, which included the emphasis on performance review and monitoring, measures of success and benchmarking locally and nationally. He advised that it was hoped to reshape the business of the committee to ensure it is more dynamic and with a better understanding of the College's performance.

ARP noted the heightened emphasis on business enterprise and skills development in the new reporting structure, to be discussed later in agenda, with a clear approach on where we are, where our energies are needed to get to where we need to be. She also noted the references to the new Tertiary Quality Enhancement Framework (TQEF) and its emphasis on outputs and impact which align to the reset to report robustly on performance.

WH noted the strengthened remit which more accurately reflects the work of the Committee. She noted commercial contracts being a large part of the College infrastructure and whether more should be added to make the success of this area more visible. ARP agreed this was an area for opportunity and growth to build on strategic alliances.

The Committee **approved** the current revised Remit and agreed that the Chair and ARP would add to the commercial contract section and bring this back to the next meeting.

Action: ARP/Chair

SEQ671 Student Association (SA) Report

SM updated on the paper provided advising the Committee of the work to date following appointment of the three new Student Presidents:

- Training undertaken, both internal and external.
- Success of Freshers week.
- Continued work on student health and wellbeing, including the return of free breakfasts, with further discussions taking place to enhance this offer during the winter months.
- Upcoming events and initiatives including, Meta Performance; Black History art exhibition; possible multi-cultural day; new clubs and societies.
- Class representative nominations and training.
- Appointment of Student Association officers

She noted the current recruitment exercise for Student Association Liaison Officer positions (SALO) with the hope that appointments will be in place by October 2025.

GT advised of the student involvement and engagement in the ongoing preparations for the Tertiary Quality Enhancement Review (TQER) taking place next May. He noted that sparqs were attending the College next week to work with students on preparations.

The Chair and the Committee **noted** the paper and update provided

SEQ672 Student Association Constitution

GT advised of the revised Constitution with the moving to three part-time President roles.

The Committee discussed the paper and **recommended** the Constitution to the Board for approval.

Presentation: Student & Enterprise Leadership

ARP gave the Committee a presentation covering the next 5 papers giving an update on all areas of operation. Highlights from each will be noted below. Copy of the presentation will be uploaded to the Committee Teams channel and the Board Library as information for all Board Members.

The first point to note was the change of name to Student & Enterprise Leadership Team (SELT) to more reflect the work of the Team.

The Committee **noted** the presentation, papers and full updates provided.

Presentation: SELT Transformation

ARP gave the Committee a presentation covering the next 3 papers giving the Committee an update on proposed curriculum and business transformation and way forward.

Highlights from each will be noted below. Copy of the presentation will be uploaded to the Committee Teams channel and the Board Library as information for all Board Members.

The Committee **noted** the presentation, papers and updates provided.

Items for Information

SEQ681 Schedule of Business

The Committee **noted** the proposed future Schedule of Business that would be submitted to each meeting for review and update if required

SEQ682 AOCB

The Chair and Members of the Committee noted the excellent papers and presentations provided for the meeting and the subsequent discussions that have taken place.

The Chair advised the Committee that this would be the last meeting for Cathy MacNab, who was retiring from the College. He thanked Cathy for her work and support provided to the Committee, College and Sector over the years. The Committee wished her well for the future.

SEQ683 Dates of Meetings for 2025/2026

Wed 19 November 2025

Wed 25 February 2026

Wed 3 June 2026